

Technical Services Committee Meeting Minutes

December 3, 2019

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron, Chair
Councillor Barb Ramsay
Councillor Cory Snow, Co-Chair
Councillor Greg Campbell
Councillor Brian McFeely
Bob Ashley, Chief Administrative Officer
Gordon MacFarlane, Deputy CAO and Director of HR & Legal Affairs
Rob Philpott, Director of Finance
Brian Hawrylak, HR Officer
Aaron MacDonald, Director of Technical Services
Members of the Media
Members of the Public

Call to Order

The meeting was called to order at 5pm.

Agenda was approved

Pope Road updates

Staff are working on a design for budget deliberations for the Pope and Central intersection.

CS-11 Dangerous, Unsightly and Hazardous properties

Aaron MacDonald stated the property at 99 Duke Street is having the property surveyed so that it can be re-built using the current footprint, with the removal of the old foundation. Technical Services staff are waiting to speak with the surveyor in order to issue a demolition order.

The properties on Palmer and Elm Street that were damaged by fire are still undergoing the process for insurance claims in order to determine the next steps to determine if they are fixable. Staff have not been on the inside of either buildings and have been in touch with the lawyers representing both property owners.

The former government garage property had a contractor lined up to do renovation work, but a stop work order was issued by the province and the contractor could not wait and moved onto another job. The stop work order has been lifted. Some progress is being made, but there is a lot of work to do by the December 31 deadline.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Municipal Services Committee Meeting Minutes

December 3, 2019

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall, Chair
Councillor Justin Doiron
Councillor Barb Ramsay, Chair
Councillor Cory Snow
Councillor Greg Campbell
Councillor Brian McFeely
Councillor Carrie Adams
Bob Ashley CAO
Rob Philpott, Director of Financial Services
Gordon MacFarlane, Deputy CAO and Director of HR & Legal Affairs
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order

The meeting was called to order

Agenda was approved

***Recommendation – 94 Ottawa Street
renovation tender***

SUPPORTING EXPLANATION: (purpose, background, report, etc)

The City of Summerside Electric Utility main office building was assessed in 2017 for its building systems and general functionality to house operations staff for the Utility. The building was built in 1974 and is currently 35 years old. In 2018 the exterior of the building was renovated with new overhead doors, new exterior cladding and new windows where needed. In this assessment it was also identified that the state of the building interior systems for mechanical and electrical were required to be updated. During this time, it was also identified to create some new areas in the building to support training needs and additional office space for staff.

ALTERNATIVES:

- Do not renovate – Current building continues to deteriorate.
- Build a new building – more costly than the retrofit and have already invested the exterior cladding renovations.
- Reduce Scope of renovations – (very few opportunities for reductions as renovations were reduced in scope from the onset of the design)

ADVANTAGES:

By renovating the main office building for utility operation, it will see the utility needs be met for the next 40 years. The heating system will be changed from Oil based to electricity based which will see a savings to operations of approximately \$20,000 per year.

DISADVANTAGES: The project is over budget by \$400,000. Original engineering estimate in 2016 was approximately \$1,000,000.

COST/FINANCIAL IMPACT:

Account Name	Account #	Approved in Budget	Costs
94 Ottawa Street Building Renovations	18740-60-640	\$1,068,750 (\$75,000 for engineering design already committed) with \$993,750 remaining	\$1,299,000 + \$194,850 HST (Electric Utility receives HST back)

The project will be completed from January 2020 through to May of 2020 and will span two yearly budgets of the electric utility. It is recommended that the tender be awarded and that the increased costs be budgeted for in the budget year of 2020-2021 at a level of \$400,000. (\$305,250 overage plus contingencies at 7%.)

RECOMMENDATION:

Whereas a tender was issued for 94 Ottawa Street Building Renovations and the following submissions were received:

Firm	Price (Excluding HST)	Project Length
WM&M (1993) ltd.	\$1,299,000	19 weeks
MacLean’s Construction	\$1,368,500	34 weeks
Wellington Construction	\$1,369,018	29 weeks
Strategic Construction	\$1,440,000	14 weeks

Staff recommends awarding the contract for the 94 Ottawa Street Building Renovations to WM&M (1993) Ltd. for \$1,299,000 taxes excluded.

Discussion took place in regards needing repairs to the fire hall, while moving ahead with the renovations of the 94 Ottawa Street Building.

The Committee recommends that the resolution on this matter be brought forward for Council consideration.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Police, Fire & Emergency Planning Committee Meeting

Minutes

December 3, 2019

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay, Chair
Councillor Cory Snow
Councillor Greg Campbell, Co-Chair
Councillor Brian McFeely
Councillor Carrie Adams
Bob Ashley, Chief Administrative Officer
Rob Philpott, Director of Financial Services
Gordon MacFarlane, Deputy CAO and Director of HR & Legal Affairs
Dave Poirier, Chief of Police
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order

The meeting was called to order

Agenda was approved

Taxi Bylaw Review

Councillor Ramsay stated that she is getting a number of concerns regarding the Taxi Bylaw.

Councillor Snow stated that he has had some concerns regarding the bylaw and that some taxi stands may not be following the bylaw and that meters may be used rather than using the fixed rates.

Chief Poirier stated that that staff have had preliminary discussions around the bylaw. He stated that there are 70 registered drivers in the city.

Councillor Adams stated that it is important to consult with the taxi stand owners/operators/drivers.

Myles Doucette, stated that he has been involved with the business for 37 years. He stated that in section 16 of the bylaw, it speaks to the taxi stand in terms of hours of operation, bathroom and cleanliness. He stated he would like the city to get control of the fares.

Blaine Palmer, is a taxi driver that stated one company dispatches out of Moncton. He stated that Uber is not allowed in Charlottetown and would like to see fares regulated and not use meters. He stated it would be nice if the city could look at the bylaw.

Joe Arsenault stated that he has been in the taxi business for 50 years. He stated that fares they charge are \$5 and \$5.50. He stated that the fare is less than it was in 2011.

The Taxi Bylaw will go to the Bylaw and Policy Review Committee for review.

Winter Parking Ban

Councillor Snow stated with the current winter parking ban, he was wondering if the winter parking ban could be looked at, especially in times when there is no forecast of snow overnight.

A resolution will come forward at the December monthly meeting that would direct staff to look into the pros and cons of a winter parking ban which is variable depending on the weather and to come back to Council with a report.

The Committee recommends that the resolution on this matter be brought forward for Council consideration.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Community Services Committee Meeting Minutes

December 3, 2019

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay
Councillor Cory Snow, Chair
Councillor Greg Campbell
Councillor Brian McFeely
Councillor Carrie Adams, Co-Chair
Bob Ashley, Chief Administrative Officer
Rob Philpott, Director of Financial Services
Gordon MacFarlane, Deputy CAO and Director of HR & Legal Affairs
JP DesRosier, Director of Community Services
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order

The meeting was called to order

Agenda was approved

Active Transportation Policy

Councillor McFeely introduced the topic of active transportation plans that would encourage more people to bike/walk or run in the city. One benefit is that it slows traffic down.

JP DesRosiers stated that there are steps that they could take that would not be that costly, he stated that staff will bring them to Council at the Committee meetings in January. The province recently announced plans for an active transportation strategy and are expected to announce details in the new year.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried