

Monthly Council Meeting Agenda

December 19, 2022

Order of Business

- 1)
 - a) Call to order 6:30pm
 - b) Approval of the Agenda
 - c) Land acknowledgement
 - d) Conflict of Interest Declaration

- 2) **Minutes**
 - a) Approval of the Monthly Council Meeting Minutes of November 21, 2022 and approval of the Special Council Meeting Minutes of December 5, 2022

- 3) **Accolades/Recognitions**

- 4) **Public presentations/Petitions/Delegations**

- 5) **Reports**
 - a) Finance – Representative, Councillor MacDougall
 - b) Technical Services - Representative, Councillor Doiron
 - c) Economic Development & Growth – Representative, Deputy Mayor Snow
 - d) Emergency Services - Representative, Councillor Ramsay
 - e) Community Services & Tourism – Representative, Councillor Morrison
 - f) Governance, Human Resources & Communications – Representative, Councillor Adams
 - g) Municipal Services – Representative, Councillor Gallant
 - h) Arts, Culture & Diversity – Representative, Councillor McColeman
 - i) Federation of Prince Edward Island Municipalities – Representative, Mayor Kutcher

- 6) **Adjournment**

REPORTS

Council Meeting Date:	December 19, 2022
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Department/Committee:	Finance
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Good evening to my colleagues on City Council and to the residents and businesses of the City of Summerside.

My report tonight starts with the status of our utility accounts receivable at December 14, 2022:

- Total overdue balance is \$167,900 compared to \$163,600 on November 14, 2022.
- Approximately 10.8% or \$18,100 of the overdue balance is greater than 60 days past due (this compares to 8.1% or \$13,200 on November 14, 2022).

Customers who have outstanding balances and have not requested a payment arrangement are strongly encouraged to contact Financial Services at 902-432-1230. Our collection process continues with overdue notices being generated and mailed to customers. We encourage customers to sign up for our utility customer portal and budget billing program, please see our website www.summerside.ca, email us at customerservice@summerside.ca or call us at 902-432-1230.

Our preliminary financial results project a small surplus for our 2022-23 fiscal year. Departments are continuing to review and adjust their projections to March 31, 2023, so please be aware that these are preliminary results although we do not expect them to change significantly.

City departments have submitted capital and operating budgets for our 2023-24 fiscal year. These budgets will be reviewed by administration and a draft budget will be presented to council in early February. We expect to present this budget to our residents in early March 2023.

Applications to our community support program for the 2023-24 budget were due on Thursday, December 15, 2022. For those who received a community support grant for 2022-23 please be advised that your final report is due by December 31, 2022.

Thank you for the opportunity to present this report, and either myself or the CFO are available to take your questions.

Merry Christmas and all the best for the holiday season.

Projection by Fund
As of October 31, 2022

2022-23 Fiscal Year

	Projection	Budget	YTD Actual	YTD Budget	Projection over/(under) Budget	YTD Actual over/(under) YTD Budget
Revenue						
Community Services	2,310,895	2,348,361	1,126,112	1,244,276	(37,466)	(118,164)
Culture Summerside	121,715	112,942	29,681	20,908	8,773	8,773
Fire Services	33,200	11,045	13,200	5,793	22,155	7,407
General Revenue	23,932,709	23,197,014	13,212,834	12,706,933	735,695	505,901
Government Transfers - Capital Projects	1,564,854	1,558,775	722,967	716,887	6,079	6,080
Information Technology	18,475	-	3,475	-	18,475	3,475
Police Services	348,544	335,000	171,430	157,886	13,544	13,544
Public Works	17,069	20,000	7,976	12,561	(2,931)	(4,585)
Summerside Raceway	339,889	340,000	198,813	198,925	(111)	(111)
Transfer from Reserve	1,196,817	1,196,817	230,000	230,000	-	-
Total Revenue	29,884,168	29,119,954	15,716,488	15,294,168	764,214	422,320
Expenses						
Administration	331,464	265,100	216,040	152,953	66,364	63,086
Capital Projects	5,515,104	5,729,635	2,918,721	3,098,790	(214,531)	(180,069)
Community Services	6,020,810	5,950,630	3,448,473	3,204,816	70,180	243,657
Culture Summerside	862,841	685,567	550,132	355,813	177,273	194,319
Debt Service	5,107,867	5,107,867	2,964,971	2,964,971	1	0
Economic Development	642,679	637,976	331,911	327,793	4,702	4,118
Financial Services	2,412,807	2,121,496	1,408,718	1,222,948	291,311	185,770
Fire Services	821,874	879,919	440,188	483,087	(58,046)	(42,899)
General Government	1,225,469	1,139,160	924,478	844,596	86,309	79,881
Human Resources	502,801	481,306	302,046	277,448	21,495	24,598
Information Technology	369,730	390,261	224,575	130,324	(20,531)	94,251
Police Services	5,535,903	5,323,069	2,921,169	2,983,425	212,834	(62,256)
Public Works	2,743,342	2,674,412	1,436,040	1,396,809	68,930	39,231
Summerside Raceway	339,889	340,000	278,761	190,614	(111)	88,147
Technical Services	991,714	970,250	568,336	543,931	21,464	24,404
Transfer to Reserve - Timing of Capital Projects	395,158	395,158	-	-	-	-
Utility Allocation	(3,976,502)	(3,976,502)	(2,356,701)	(2,319,626)	-	(37,075)
Total Expenses	29,842,948	29,115,304	16,577,856	15,858,691	727,644	719,166
Surplus/(Deficit) - General Fund	41,220	4,650	(861,368)	(564,523)	36,570	(296,846)
Utility Funds						
Revenue						
Electric Utility	25,079,616	24,680,321	13,492,809	13,322,608	399,295	170,201
ETS (Heat for Less Program)	205,061	270,500	54,014	119,454	(65,439)	(65,439)
Water Utility	2,479,987	2,335,216	1,499,294	1,376,373	144,771	122,921
Sewer Utility	4,041,392	4,065,218	2,379,526	2,399,269	(23,826)	(19,743)
Total Revenue - Utilities	31,806,057	31,351,255	17,425,643	17,217,704	454,801	207,939
Expenses						
Electric Utility	24,726,591	24,678,225	13,586,999	13,467,613	48,366	119,385
ETS (Heat for Less Program)	243,159	270,500	95,548	185,583	(27,340)	(90,034)
Water Utility	2,479,987	2,335,216	1,401,216	1,327,961	144,771	73,254
Sewer Utility	4,041,392	4,065,218	2,397,613	2,345,815	(23,826)	51,798
Total Expenses - Utilities	31,491,130	31,349,159	17,481,375	17,326,972	141,971	154,403
Operating Surplus/(Deficit) by Utility						
Electric Utility	14,927	2,096	(94,190)	(145,005)	12,831	50,815
ETS (Heat for Less Program)	-	-	(41,534)	(66,129)	-	24,595
Water Utility	-	-	98,078	48,412	-	49,666
Sewer Utility	-	-	(18,086)	53,455	-	(71,541)
Total Operating Surplus/(Deficit)	14,927	2,096	(55,732)	(109,268)	12,831	53,536
Total Surplus/(Deficit)	56,147	6,746	(917,100)	(673,790)	49,401	(243,310)



Capital Projections
As of October 31, 2022

General Fund

	2022-23 Fiscal Year			
	Projection	Budget	YTD Actual	YTD Budget
Funded by Current Year Operations:				
Community Services	1,392,425	1,346,700	144,577	75,000
Culture Summerside	101,777	64,640	80,344	10,000
Economic Development	15,000	10,000	5,000	-
Financial Services	15,000	15,000	-	-
Fire Services	117,302	117,000	73,303	80,000
General Government	30,000	30,000	-	-
Information Technology	30,862	38,000	5,662	3,000
Police Services	290,208	277,400	208,902	200,000
Public Works	937,384	741,150	381,150	381,150
Technical Services	2,585,146	3,089,745	1,262,789	1,500,000
Total Funded by Current Year Operations	5,515,104	5,729,635	2,161,727	2,249,150
Less Government Funding/Transfer from Reserves (included in General Revenue)	(1,472,457)	(1,472,457)	-	-
Net Funded by Current Year Operations	4,042,647	4,257,178	2,161,727	2,249,150
Funded by Long Term Debt:				
Community Services	250,000	-	-	-
Economic Development	1,531,558	930,800	1,343,007	700,000
Fire Services	1,000,000	1,000,000	95,748	-
Technical Services	2,279,218	3,437,573	138	-
Total Funded by Debt Financing	5,060,776	5,368,373	1,438,893	700,000
Less Government Funding/Transfer from Reserves (included in General Revenue)	(1,196,817)	(1,237,673)	-	-
Net Funded by Long Term Debt	3,863,959	4,130,700	1,438,893	700,000
Utility Funds				
Electric	20,396,648	26,276,197	14,519,944	15,000,000
Water	3,150,869	2,465,000	1,693,355	2,000,000
Sewer	5,229,271	4,742,050	853,315	1,000,000
Total Funded by Debt Financing	28,776,788	33,483,247	17,066,614	18,000,000
Less Government Funding/Transfer from Reserves	(21,899,095)	(21,602,845)	(7,503,472)	(7,500,000)
Net Funded by Long Term Debt	6,877,693	11,880,402	9,563,142	10,500,000
Total Capital Expenditures	39,352,668	44,581,255	20,667,233	20,949,150
Less Government Funding/Transfer from Reserves	(24,568,369)	(24,312,975)	(7,503,472)	(7,500,000)
Capital Expenditures Net of Government Funding/Transfer from Reserves	14,784,299	20,268,280	13,163,761	13,449,150

Council Meeting Date:	Dec 19, 2022
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Department/Committee:	Technical Services
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The 2022 construction season is coming to an end. The Watermain replacement work on Central Street has concluded and the next 2 phases will be constructed next year. The Sewer replacement and Storm sewer project on Cedar St. is done for the year and will resume in the spring. The infill tender is completed on Glenn Dr. and Hallie Dr. The storm project on Glover Shore Road has also been completed, including the work at the Water St Intersection. The Active transportation trail is wrapping up on Greenwood Drive from McLeod St. down to Water Street.

Staff continues to review and assist the public with pending developments and building permits to be issued for this year. Staff have been busy this month preparing budget items for the upcoming budget process.

13 building permits with a value of a little under \$2.6 M were issued for the month of November with a total year to date of 207 permits, for a value of \$47.1 M. We issued 2 permits for single family residential, 2 permits for Semi Detached, and issued 1 for a duplex. We have also issued 1 permit for Demo, 1 permit for mini home placement, 3 for decks and signs, as well as 2 for change of uses. A couple of larger apartment buildings are under construction and starting to take shape, 1 - 60 unit building off Simmonds Ave. in the north end of the City and a 27 unit building off Water street East. This will bring just under 90 new units into the market with these two projects alone. The hotel project adjacent the City CUP facility is nearing completion and staff will be reviewing the project and associated documentation in the process for occupancy.

Developers are stopping in and speaking to staff for assistance with their proposed projects for this winter as well as planning for next year. Citizens are also still encouraged to ask for assistance with their projects that they may still have planned for the remainder of 2022 or the 2023 season.

Aaron MacDonald

Director of Technical Services

Council Meeting Date:	December 2022
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Department/Committee:	Department of Economic Development
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I wish to present the departments monthly report

Business Retention and Expansion survey – We have completed the BR&E Survey and should have final results in hand in the coming weeks. Summerside is certainly on a growth trajectory and with this growth we need to stay on the forefront of opportunities and challenges of our business community. This survey will help form the basis of our program development activities into 2023

While we are still compiling the final results of the survey, for now we can say that our overall satisfaction rate of doing business in Summerside is 87%. It is noteworthy that ever since the pandemic struck in March 2020, it is rare for a BR+E Survey in Canada to approach 90%. The number of business expansions outweighs those downsizing and the number of owners/managers that would recommend Summerside as a place to do business outweighs the contrary. In other words, our business community is growing and word of mouth has a lot of value for attracting new businesses.

Last, the survey revealed the top 3 priorities of businesses to be:

1. Availability of Health Services
2. Availability of Housing
3. Availability of Skilled Labour

Labour - When it was first published in 1996, *Boom, Bust & Echo* by Canadian David Foot, became a national phenomenon that demonstrated the power of demographics to help us understand the past, and maybe more importantly, - forecast the future. The book was on the Canadian best-seller lists for over 3 years and provided a warning for the coming population shift at the beginning of the 21st century.

Fast forward to late 2022:, the latest figures from Statistics Canada, economists reports and general pundits, labour supply has become a major area of debate and discussion around the watercooler in all sectors of our economy. Solid demand for workers and less than stellar labour force growth continue to strain our already tight labour market. The challenge with our labour force constrictions is more than an isolated issue but critical to address in order to reach our full economic potential. With PEI's record low unemployment rate not seen since the 1970's, PEI continues to be challenged with job vacancies exceeding the number of unemployed workers as one of the many causation factors. Diving deeper into the data, there certainly has been a collision of conditions leading to our current situations both Nationally and locally.

The Summerside the Office of Economic Development is working on various approaches to help fill the known labour gaps now totalling over 400 positions in all sectors, from aerospace to Information Technology. Coupled with some innovative approaches of our private sector partners and industry association, Summerside EDO is putting a concentrated effort in partnership with all groups promoting the various positions and downstream challenges of attracting quality labour supply to ensure their transition and "stickiness of retention" is smooth and seamless

This concludes my monthly report
Deputy Mayor Snow
Representative for Economic Development

Council Meeting Date: December 19th , 2022

Department/Committee: Summerside Police Services

Community Policing Activities and Awards

The Annual Atlantic Women in Policing Education Conference was held in Charlottetown and Cpl. Driscoll, Cst. Walfield and Cst. Lisi attended. They found the conference to be very educational and there were excellent keynote speakers. It was a wonderful opportunity to network with others attending the conference.

Hon. Darlene Compton, Minister of Justice and Public Safety presented the first Police Long Service Awards to long serving police officers on PEI at a ceremony in Charlottetown. The following members received the award: Retired Chief Poirier, Chief Walker, D/Chief Blacquiere, Sgt. MacLean, Cpl. Corish, Cpl. Driscoll, Cpl. Murray, Cpl. Ryder and Cst. Deware.

Cst. Gina Lisi was chosen to fill the position of the School Resource Officer/Crime Prevention Officer starting on January 3rd, 2023. Her focus will be servicing all schools in the Summerside area. We hope when time allows she will be doing proactive work in the community with seniors and other groups educating them on how to protect themselves from crime.

The police service has recently completed some restructuring and new hirings which allowed us to implement a two-person traffic section. Road safety is an important component of overall community well-being. The section will be focusing on areas of concern such as school zones, crosswalks, speeding, etc. We hope that these new traffic enforcement efforts will address some of the behaviors of those who fail to follow good driving habits.

The police services recently held the annual Cops for Christmas at the CUP in collaboration with the Salvation Army. I would like to share a quote from Major Elaine Braye: "This was 'community helping community'. My heart is full, we are all so blessed to live in this town. There will be many children smiling this Christmas because of your giving." I would like to thank the members of the police service who helped out with this event.

Training

There were twenty members trained in use of force as part of the mandatory training under the PEI Police Act in November.

Cst. Matallic is participating in the UPEI's Mi'kmaq Language training in Charlottetown.

Any questions please contact Chief Sinclair Walker

Council Meeting Date:	December 2022
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Department/Committee:	Fire Services
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November 2022 Report

There were 29 calls paged out during the month:

- 5 - Medical First Responder Calls
- 5 - Alarm Panel Calls
- 6 - Structure Fires
- 1 - Motor Vehicle Fires
- 1 - Appliance Fires
- 1 - Indoor Smell of Smoke
- 3 - Indoor smell of smoke
- 2 - False Alarm
- 2 - Cancelled Calls
- 3 - Miscellaneous Calls

Firefighters trained for a total of 402 hours in the following activities during the month.

Nov 02/22 - Blitz Nozzle Practice
Nov 03/22 - Redress Engine 3
Nov /22 - Fitness
Nov 5-6/22 - Rope Rescue Course
Nov 7/22 - PPE/SCBA Training
Nov 9/22 - New Recruit Practical
Nov 12/22 - Pump Refresher Course
Nov 14/22 - Chimney Fires Training
Nov 15/22 - Fire Safety
Nov 16/22 - Gear Placement
Nov 21/22 - RIT Review
Nov 23/22 - Study SOG's
Nov /22 - CEVO Courses & Prep
Nov 28/22- MFR Training

Notes:

- Summerside firefighters were proud to host the 2022 Santa Claus Parade. For the first time in 3 years we got to watch a good old-fashioned parade wind through our streets and end up with a wonderful Yuletide Village and lots of treats.
- A very special thank you to this year's sponsors who donated \$8500 that will be evenly split between the Summerside Kinsmen, the Salvation Army, and the St. Eleanor's Lions Club, all who pride themselves in making the holiday season a better time and place for the families who need it most.

Merry Christmas and Happy Holidays Everyone,

Ken

Ken Culleton
Admin Assistant
Summerside Fire Services

Council Meeting Date:	December 19, 2022
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Department/Committee:	Community Services
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Hockey is back in full swing Credit Union Place in the month of November. The Summerside Western Capitals played three home game last month. The Island Petroleum Energy Centre and Gerard 'Turk' Gallant Arena, played host to 4 regional hockey tournaments attracting over 50 off island teams across 4 divisions. Early December also saw the return of the 25th annual Edd McNeil Hockey Tournament attracting over 16 teams from across Atlantic Canada.

The Confederation Bridge Aquatics Centre at the Credit Union Place was also busy in the month of November hosting 200 competitors for a Summerside Dolphins hosted Swim meet. Aquafit classes had impressive attendance throughout the month with a total of 1,243 participants, and Registration is now open for the Bronze Medallion/Emergency first aid courses along with the Winter edition of swimming lessons. The Aquatics Centre also welcomed the Department of Fisheries and Oceans and Holland College to complete required course training in the pool.

In addition, the Summerside Dome is back in the action with the return of many sports organizations during the start to these winter months. Soccer PEI, Summerside United, and Mariners Football are among a few of the groups trying to stay warm and continue to train as the weather gets cooler.

Finally, the Parks and Greenspaces division continued through the month of November dealing with many tree related issues and repair work associated with Hurricane Fiona. It's hoped that by the end of December most of the work related to the storm will be completed.

Overall, the department looks forward to what will be a very busy Christmas season with the support hosting of the first Yuletide Festival, the annual Santa Christmas Tour through the streets and neighborhoods of Summerside and as well the fan favorite New Years Eve blowout that will include programming in all areas of the Credit Union Place and the Dome this year!

Council Meeting Date:	December 19, 2022
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Department/Committee:	Human Resources
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- The Joint Occupational Health and Safety Committee as well as department sub-committees continue to meet on a regular basis
- The department provided support at various meetings this month
- A review of the City's Occupation Health and Safety program is ongoing with updates being made as required
- Part time staff were interviewed and hired for the bowling lanes and front desk at Credit Union Place, along with six new firefighters
- Staff events in December include a Holiday Party, Fitness Advent Calendar and a cookie decorating station
- Staff have started preparations for payroll year end reports for CRA

Council Meeting Date:	December 19, 2022
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Department/Committee:	Municipal Services – Electric/Water/Sewer Utilities and Public Works
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PUBLIC WORKS

The department has fully transitioned into winter operations of snow removal and salting operations now that winter has fully arrived with the winter storm on December 14, 2022. Residents are reminded to reference our snow removal operations procedures on the City of Summerside Website and Social media.

The new sidewalk machine purchased this year has been doing its job flawlessly for the start of this winter season and will be a great upgrade to reliable sidewalk clearing this year.

WATER & SEWER UTILITIES

The Summerside water and sewer annual reports for 2022 will be on the website in late January. Residents are reminded that all water testing reports can be found here for chemistries, chlorine, and bacteria testing for the potable drinking water delivered to the residents of Summerside along with the status of sewage effluent into the Summerside Harbor and Malpeque Bay.

ELECTRIC UTILITY

The City-wide outage on November 20 was conducted and finished the necessary upgrade work to the main line feeding the Summerside Electric customers from Maritime electric transmission system. No more planned city-wide outages will occur until next Spring in 2023.

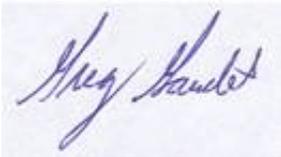
Summerside Electric participated in the Santa Clause Parade with Two utility trucks decorated for community support.

Now that the storm season and winter is upon the community Summerside Electric customers are reminded to call 902-432-1268 to report any power disruptions to their service. All planned power outages are posted on the City of Summerside's social media and news section of the website.

The renewable energy being supplied to Summerside Electric customers surpassed 60 percent this month. A great windy month saw production from the wind farm greatly reducing the carbon footprint of the electric utility and its customers energy carbon footprint.

Operational Statistics to be filed with Report are in Appendix A

Respectfully submitted,



**Greg Gaudet, P.Eng.,
Director of Municipal Services**

GG/gg

APPENDIX A

Operational Report Detail

Wastewater Treatment Plant

- Operational statistics:
 - Sewer effluent to harbor (290,968 cubic meters treated) was within compliance for environment.
 - 167,237 gallons of septage received to the plant from outlying areas. (Servicing the county).
 - 426 Tons of Bio fertilizer was created this month at the Sewage Treatment Plant.
- The sewage treatment plant performed the following major maintenance this month:
 - Replaced 2 leaking air gaskets on Biological Nutrient Removal System
 - Replaced a failed compressed air dryer in biosolids system.
 - Cleaned and calibrated Biological Nutrient Removal System Dissolved Oxygen probes
 - Replaced leaking airlines in biosolids building.
 - Cleared a sludge tank blockage.
 - Produced Bio-fertilizer stored in warehouse was delivered to farmers fields.
 - Annual PM on sludge piston pumps and Cementech air compressor-

Public Works

- Street Sweeping activities have stopped now that winter has arrived. Will start again in the Spring of 2023.
- New chevron corner sign indicators have been installed on Gaudet Crescent.
- Hot Asphalt patching for roadway maintenance has concluded for the year.
- Capital work support for contractors doing upgrades to water and sewer have finished for the year.
- Staff completed sign repairs for the year for street signs and traffic signage.
- Staff supported the event for traffic control of the Santa Claus Parade. Barricade put up and removal.
- Storm Catch Basins have been cleaned in November to ensure good working order.
- Snow removal efforts:
 - o Salted roads, sidewalks, parking Lots - 4 times
 - o Plowed roads, sidewalks, parking Lots - 2 times

Water and Sewer Utilities

- All Sewage Lift station cleaning has been completed for the year.
- 24 water samples were taken with clear of bacteria, water chemistry samples were collected with results to come in.
- 11 water chemistry samples have been completed this year.
- 15 chlorination samples taken all within parameters.
- 1 water main breaks this month were repaired. (Vivanlee Mobile Park)
- 22 new water services turned on this month.
- 4 sewer calls this month.
- 1 sewer inspection video was performed this month.
- 2 water service inspections were performed this month.
- 1 Fire Hydrant was relocated on MacKenzie Drive this month.

Electric Utility

- Power Plant Operators and Electricians Maintenance consisted of:
 - Christmas lighting was installed including the Tree on top of the power plant smokestack.
 - Street Lighting repairs on Whitecap Drive, Gillespie Avenue and Heather Moyse Park were completed.
 - Boardwalk Lighting repairs were completed.
 - Traffic system repairs at Granville and Roy Boates intersection were completed.
 - Pedestrian crossing signals at Small Avenue and Water Street East were repaired.
 - #8 Generator drain tank repaired.
 - The generators at the power plant have started to run consistently during peak times 5-9 p.m. to support loading to the western half of the province from Summerside West. (5 times so far in the month of December). Expected to be often during this coming winter loading of electricity as residents and businesses have been switching to electric heat from furnace oil.
- Power Line Personnel Efforts consisted of:
 - Consolidated Linda Drive secondary upgrade to wiring.
 - Circuit R6 phase balancing was completed
 - Concentrated efforts ongoing in removing old poles that are no longer in use and in the right of way. Approximately a 100 left to remove.
 - The new services and upgrades to customers is approaching a total of 300 for the year, roughly an increase of 50% from 2021 (which was an increase of 50% over 2020).
 - Work progresses on the new developments of the apartment building at 708 water street and the Colin Avenue extension to service this new buildings.
- Operational Statistics:
 - The generator's run hours were 34.7 hours.
 - 97 service calls for electricity customers (Fiona aftermath continues into November)
 - 37 new electric customers and service upgrades were completed this month.
 - 5 new poles were installed and 7 removed.
 - 5 transformers were installed and 4 removed.
 - 687 meters of secondary wiring installed and 120 meters of primary wiring.
 - 1 streetlight was installed this month.
 - 1 appliance has been sold for Heat for less now program this month. Total now at 534 units.

Council Meeting Date:	Dec. 19, 2022
Department/Committee:	Culture Summerside

The following report captures some highlights of Culture Summerside’s activity from the mid Nov. to the mid Dec time period.



Christmas Exhibit

The Magic of Christmas: Christmas Trees Through the Ages exhibit

Culture Summerside is celebrating the holiday season with *The Magic of Christmas: Christmas Trees Through the Ages* exhibit. The main floor of the historic Lefurgey Cultural Centre has been transformed into an exhibit of over thirty Christmas trees decorated according to the trends and traditions of various time periods. This year’s additions include the 2022 rainbow tree, the poinsettia, the snowball and the 1920’s trees.

This program has extended hours and open days to correlate with the communities Yuletide Festival held in Memorial Square. Several hundred visitors have attended the exhibit since its opening on December 2. In addition to visitors from home schooling groups, over 350 students from nearby schools, ranging from kindergarten to grade 9 are registered to visit.

Collection Work

Archival staff at the MacNaught History Centre and Archives have been working on the backlog of Archival materials requiring appraisal and descriptions. Staff continuously work to achieve the highest standards in collections care, storage, and management for all archival and artifact collections.

Grant Applications

Grant applications are currently being developed and submitted to agencies for the hiring of students for the 2023 Summer season.

Program Planning

Program planning for 2023 is under development, some applications for financial support have been submitted to various agencies several months ago.

User Groups

The Acorn Press and The Lady Slipper Rug Hooking Guild are amongst the growing number of community groups using the Summerside Interpretive Centre for events and meetings



COUNCIL MEETING MINUTES

Monthly Council Meeting Minutes

November 21, 2022

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay
Councillor Cory Snow
Councillor Greg Campbell
Councillor Brian McFeely
Councillor Carrie Adams
Kristen Dunsford, Director of Financial Services
Gordon MacFarlane, CAO
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Any Conflict of Interest Declaration

The meeting was called to order by Mayor Stewart

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

Conflict of Interest Declaration – There were no conflicts declared by any Council member with any item on the agenda

Councillor Doiron declared a conflict of interest for Resolution COS 22-127 in light of remarks he made at the November 1 Special Council meeting and stated he will step out of the room for that item

Approval of the Minutes

Motion It was moved by and seconded;
That The minutes of the Monthly Meeting dated October 17, 2022 and the minutes of the Special Council Meeting dated November 1, 2022 be approved as circulated.
Motion Carried

Financial Services – Chair, Deputy Mayor McColeman

Report:

“Good evening to my colleagues on City Council and to the residents and businesses of the City of Summerside.

We are starting to plan for the preparation of our 2023-24 budget and will provide further details once the schedule has been confirmed. Our preliminary financial results as of October 31, 2022, project a small surplus for our 2022-23 fiscal year. The department is continuing to review and adjust their projections to March 31, 2023, so please be aware that these are preliminary results although we do not expect them to change significantly.

My report tonight continues with the status of our utility accounts receivable as of November 14, 2022:

- *Total overdue balance is \$163,600 compared to \$124,400 on November 16, 2021.*
- *Approximately 8.1% or \$13,200 of the overdue balance is greater than 60 days past due (this compares to 2.7% or \$3,400 on November 16, 2021).*

Our collection process continues with overdue notices being generated and mailed to customers and when necessary, disconnection of service for non-payment has occurred. Customers who have outstanding balances and have not requested a payment arrangement are strongly encouraged to contact Financial Services at 902-432-1230.

If you have any questions regarding our utility customer portal, payment options or our budget billing program please see our website www.summerside.ca, email us at customerservice@summerside.ca or call us at 902-432-1230.

Thank you for the opportunity to present this report, and either myself or the CFO are available to take your questions.”

Planning Board - Chair, Councillor Brian McFeely

Resolution COS 22-127 It was moved and seconded;

WHEREAS an application was received from PEI Housing Corporation for a Restricted Use for PID # 310730 to allow a “Men’s Shelter” at 287 Winter Street in the Institutional (I) zone under the *City of Summerside Zoning Bylaw*;

AND WHEREAS in accordance with section 5.7 of the zoning bylaw, Council shall consider the following general criteria, as applicable:

- Conformity with all requirements of this Bylaw;
- Conformity with the Official Plan;
- Suitability of the site for the proposed development;
- Compatibility of the proposed development with surrounding land uses, including both existing and projected uses;

- Any comments from residents or other interested persons;
- Adequacy of existing water, sewer, road, storm water and electrical services, city parking, and parklands for accommodating the development, and any projected infrastructure requirements;
- Impacts from the development on pedestrian/vehicular access and safety, and on public safety generally;
- Compatibility of the development with environmental, scenic and heritage resources;
- Impacts on City finances and budgets;
- Other matters as specified in this Bylaw;
- Other matters as considered relevant.

BE IT RESOLVED THAT Council approve a Restricted Use for *Men's Shelter* at 287 Winter Street, PID # 310730, in the Institutional (I) zone under the *City of Summerside Zoning Bylaw*, subject to the following conditions:

1. Should additional parking be required, the property owner will have to secure additional off-site parking to the City's satisfaction;
2. The applicant maintains the operational and staffing model as presented;

This bears the recommendation of the Planning Board Meeting of November 15, 2022.

Deputy Mayor McColeman brought forward a motion:

Moved by Deputy Mayor McColeman and seconded by Councillor Campbell

To defer the vote on this item to the January 16, 2023 Council meeting

Motion defeated 2-5 Councillors Campbell and Deputy Mayor McColeman voted for, Councillors Snow, Ramsay, MacDougall, Adams and McFeely voted against. Councillor Doiron did not vote as he left the room as he declared a conflict of interest with this agenda item earlier

Discussion:

Councillor Ramsay stated that she was trying to figure out the best way to move ahead and received many phone calls and listened to many speak and received many emails both for and against the application. She stated that she has spoken with housing Minister Mackay on the phone along with Ms. Ann Drake. She stated that Ms. Drake expressed the interest in being good neighbors and this property was purchased to deal with housing needs. Councillor Ramsay stated that Minister MacKay stated that there would be many renovations completed as required and installing a fence should not be an issue. Councillor Ramsay stated that she hears what the residents are saying and the concerns about home values, the safety of the neighborhood and the surrounding businesses. Councillor Ramsay inquired if this application could be approved for one year, to give it an opportunity. She stated that people will be sleeping outside in the winter and the province is offering a place to sleep. Councillor stated that she would like some conditions put on the application in order to move forward.

Councillor Snow stated that he has tried to put himself in the neighbors, government, those living on the street shoes. He said he would like everyone to move forward and keep an open mind as there are people struggling.

Councillor MacDougall stated that he missed the first meeting, but has watched it and has been on both sides of the fence. He stated that he would like to have an amendment on it for a review. He said when he got up this morning and on television, there was a man who was saved by a similar project. He stated that he is sorry if he disappoints some people, but if this project saves one person he is for it. He added that he would like to see an annual review attached to the application.

Councillor McFeely stated that he is very conflicted, he stated that there is a tremendous need for it but is not sure if this is the right location. He stated as a community, they have to look beyond this as there is a bigger issue. He stated that there might be an opportunity to look at a long term strategy to deal with homelessness. He stated that the Rotary is looking for a new major project to take on and the City has struggled with vacant properties and he wondered if there is an opportunity to repurpose some existing vacant properties into a new shelter in the downtown core.

Deputy Mayor McColeman stated based on the fact that she represents the Ward, the people do have some concerns, they recognize the need, but due to emotional comments, they were uncomfortable to speak and ask questions to alleviate their fears. She stated that not enough planning was done to consider the overall impact on the neighborhood. She stated that the concern is a decision based on three exiting members on Council is being made. She stated that neighbors are scared and afraid and Council has to make a decision based on relevant facts and cannot vote on emotion. She stated that it is a worthwhile project and there is an opportunity for success but should take some time to do some vetting.

Councillor Campbell stated that he would like to take the time and be proud of what they are doing. He would like to see this tabled for the new Council.

Councillor Adams stated that it was brought to her attention that she might be in a conflict in regards to comments she made after the presentation. Looking back at the video, she didn't feel that she was and people she referred to legally agreed. She said it was a provincial issue and not just the City, which she said was a fact, she asked for people to bring information forward on why it should and should not be approved, she noted that the homeless are residents and live with us daily, they need assistance and asked people to remain open minded through the process. She stated that this issue is the current Council's application to deal with.

Mayor Stewart asked staff if the new Council could revoke the application during the 21 day appeal period. CAO MacFarlane stated that Council could revoke a restricted use if the conditions that are placed on the restricted use are not met.

Mayor Stewart told Mr. Dalton that there was not unanimous support for additional comments while there are in middle of a vote.

Councillor Ramsay stated that she would like to see more conditions placed on the application.

Councillor Snow stated that he said a member of the public may have been misquoted.

Councillor Ramsay addressed Mrs. Dalton and stated that she thought she said that because she in the yard just behind that a fence would, not that it would make it okay...

Ms. Dalton (inaudible)

Councillor Ramsay thanked Mrs. Dalton and stated that she would like to see a fence and stated that Minister MacKay said a new roof would be put on. She stated that she would like to see regular communication on the shelter.

Councillor MacDougall stated that he would like to see the amendment from Councillor McFeely, that it be approved for a year and then reviewed. Councillor McFeely stated that a key piece of that is that someone in the community take ownership to try and advance a longer term strategy and look at other options. Councillor McFeely stated what he was proposing is that the year would be a temporary solution until they found a more permanent solution in the downtown to try and repurpose some existing buildings.

Councillor Ramsay asked what happens if regular assessments are going well?

Councillor McFeely stated that the need is greater than 6 beds and a year would give the opportunity to explore options. Councillor state that is the process would go on longer than the year it would be delat with them.

Councillor Snow state that he they are over thinking it as the province and native council will be doing that, but what is in front of them is the application for Winter Street.

Councillor Ramsay stated that the conditions she would like are continuous assessments over the year, in a year, reassess, make the changes that need to be made, if there are concerns, look at the concerns, and see how to make them better. With Ms. Drake and the Native Council working with the City, she stated that hopefully the issues can be addressed as it is important to keep the assessment going.

Councillor MacDougall stated that he would like to add an amendment to conditions of the original motion, Moved by Councillor MacDougall and seconded by Councillor Snow that

- 3) the area is to be fenced
- 4) Quarterly reviews to be taken place between the city and the province

Motion carried 6-1 (Councillor Snow voted against and Deputy Mayor McColeman abstained)

Resolution Carried 6-1

(Councillor McColeman voted against and Councillor Doiron declared a conflict of interest with this agenda item earlier and did not vote)

Mayor Stewart stated that Council would now allow comments from a member of the public.

George Dalton thanked Councillor McFeely for coming over to his house he said he extended an invitation to other Councillors to come to his house and there were no-shows. He stated that they had three meetings and no City Councillors showed up. He said that they have about 2 hours of video from the meetings that they haven't had time to bring forward. He stated that the feeling he is getting from residents is that City Council doesn't care about them. He stated that he has spent almost \$40,000 from putting two roofs on from the hurricane, if he has to move or sell, he said he loss may go up to about \$80,000. He asked Councillor Ramsay if she thought if that was nice.

Councillor Ramsay stated that none of this was nice and she did listen to everyone speak, and has listened to him speak three times. She spoke with Minster MacKay in terms of what they could do with the concerns that people have.

Councillor Dalton stated that they now have an official citizens group and will be discussing events in the community every month. He stated the whole system has been flawed. He stated that he best decision would have been to put it off until January. He asked Councillor Ramsay why she did not attend any of his group's meetings.

Deputy Mayor McColeman stated that she voted against the resolution. She said she is standing with her residents in Ward 6. She stated that they were invited to the meetings, but she said she hopes people understand that they have to remain impartial and cannot do that when they go to one off meetings, that is why the public meetings are held so people hear all the information at the same time. She stated that she does not condone what she feels Mr. Dalton thinks is his right to shame Council, she state that Council tries very hard.

Mr. Dalton stated that they had a meeting and they realized that Council has a job to do.

Deputy Mayor McColeman stated that Council has to remain impartial during the process.

Mr. Dalton stated that they are looking to bringing in grief counsellors as the fear is there because of this application. He stated that people aren't sleeping and they are hurt.

Councillor McFeely stated that as Chair of Planning Board, they have a very defined process and welcomed people if they had something to say and encouraged it. He stated those were the forums to get the information. He stated that their process is the public is process and followed it as it is defined in the bylaws.

Mayor Stewart stated that a similar situation with the halfway house, Council had to follow the process and remain impartial.

Councillor Doiron stated that he along with six others at the fire department work for the coroners office and has yet to pick up people off the frozen ground, but he refuses to do something that he had a chance to prevent.

Deputy Mayor McColeman stated that she stood with the residents in her ward, but realizes the need of the application and sees the project worthy.

Electric Services – Chair, Councillor Greg Campbell

Report:

“Work Tasks Highlights:

- *Power Plant and Technicians Maintenance consisted of:*
 - *Community fridge has been wired up and energized.*
 - *Christmas lighting is being tested for installation later this month.*
 - *City Hall emergency generator circuitry was tested.*
 - *Street lighting downtown repaired along with Foundry parking lot.*
 - *Boardwalk lighting repaired several times for bollard damages.*
 - *Repaired traffic lights at Granville and Walker Avenue.*
 - *Read corner lift station demolition disconnection.*
- *The City-wide outage on October 31 was conducted and finished the required annual substation maintenance for Summerside Electric and allowed MECL to progress with the line upgrade that feeds Summerside Electric from their transmission system. A final outage is required on November 20, 2022, to finish that upgrade necessary due to growth on the Summerside Electric customer needs.*

- The new electric utility digger derrick truck has been ordered and is due to arrive in 2023.
- The months worked fully concentrated on cleaning up left-over items from the hurricane and to service the needs of new facilities and upgrades for electric heat.
- The Microtel hotel by the Credit Union Place was energized this month.
- Two new reclosers and one voltage regulator were replaced this month.
- Sunbank Project Quick Update:
 - o 32,000 panels installed of 48,000 for the project.
 - o Racking structures have 160 left to do out of 1846 for the project.
 - o The new line is being constructed through the west end of the city. (Seaweed road, south drive to water street, rufus street, along north market street).
 - o The berm and Bayview drive realignment has been finished with trees being planted in the spring.
 - o Completion date expected in the second quarter of 2023.
 - o December of 2022 the City will be presenting the project to the Atlantic Canada Solar Summit Conference in Halifax.

GENERAL OPERATIONAL STATISTICS:

Electric Utility:

- 42.5% of our Electricity came from wind this month.
- The generator's run hours were 20.5 hours.
- 146 service calls for electricity customers (Fiona aftermath continued into October)
- 34 new electric customers and service upgrades were completed this month.
- 13 new poles were installed and 0 removed.
- 13 transformers were installed and 3 removed.
- 348 meters of secondary wiring installed and 770 meters of primary wiring.
- 6 streetlights were installed this month.
- 9 appliances have been sold for Heat for less now program this month. Total now at 533 units.

On my recent door to door campaign there were concerns that most of us have heard. Affordable Housing, Homeless, Food security, speeding etc. One Concern that is unique to Wards 1, 2 and 8 is the Maritime Electric customers within the City of Summerside boundaries. This has been an issue in every election campaign since this city has been formed. Each and every term I have brought this issue forward to council and tried to have it dealt with but each time Council/staff have run into a brick wall. Your worship, during this campaign the message was slightly different..... It was not that it would be nice to be on Summmerside electric, The message was clear... We want and deserve to be on Summerside electric. I certainly agree with them especially after the recent Hurricane Fiona where power was quickly returned to its residents and Maritime electric customer were days. As you are well aware your worship, we have tried and this can has been kicked down the road for far too long. I have a resolution that I hope each councilor will support."

Resolution COS 22-128
Be it Resolved

It was moved and seconded
That the outgoing council of the City of Summerside request that the new City Council (effective December 5, 2022) immediately set up a public meeting with the Maritime Electric customers within city limits to discuss and provide steps forward in the process to convert the Maritime Electric Company Limited customers into Summerside Electric customers.

Motion carried 8-0

Report:

“The sewage treatment plant performed the following major maintenance this month:

- *Annual inspection of hoisting and lifting devices completed by outside firm this week, few minor repairs to make.*
- *Replaced failed sump pump at Lagoon UV building.*
- *Annual Dryer Maintenance was performed.*
- *75% of the fertilizer in stock was delivered to farmers this month.*
- *Staff removed blockage from polymer pump in blend building*
- *Annual gearbox oil changes at secondary clarifiers were completed.*
- *Cleaned and calibrated Dissolved Oxygen Probes on BNR (6).*
- *Cleaned primary clarifiers of floating debris.*
- *Traffic line center painting continues (construction areas).*
- *Crosswalks/intersections/parking spaces are all complete for the year in painting.*
- *Street sweeping will continue for fall pickup until temperatures go below 0 degrees Celsius during the day.*
- *Fiona debris pickup program is completed. Street sign repairs will continue from damage until winter.*
- *Patching continues until the end of the month as it has been delayed since the explosion at the plant.*
- *Operations are preparing all winter equipment for operations in the coming month. **Residents are reminded of the parking ban overnight for snow removal efforts.***
- *Speed radar sign was relocated from West Drive to Mackenzie Drive.*
- *Staff supported the event for traffic control of the witches of water street. Barricade put up and removal.*

GENERAL OPERATIONAL STATISTICS:

Water and Sewer Utilities:

- *32 water samples were taken with clear of bacteria, water chemistry samples were collected with results to come in.*
- *24 chlorination samples taken all within parameters.*
- *2 water main breaks this month were repaired. (Mill crescent and highland avenue)*
- *8 new water services turned on this month.*
- *14 sewer calls this month.*
- *1 Fire Hydrant replaced on Chandler and MacEwen Road. (Rusted out), 1 fire hydrant relocated at Putters Lane.*
- *Sewer effluent to harbor (285,242 cubic meters treated).*
- *200,136 gallons of septage received to the plant from outlying areas. (Servicing the county).*
- *338 Tons of Bio fertilizer was created this month at the Sewage Treatment Plant.”*

Technical Services – Chair, Councillor Justin Doiron

Report:

“The 2022 construction season is still continuing. The construction and the inspection of these jobs will continue for a few weeks yet. The Watermain replacement work continues on the Central Street project. The majority of the reinstatement is completed, the crews are waiting for the final testing of the last sections to complete the rest. The Sewer replacement project is now completed on Chandler and that crew has moved to Cedar St. The Curbing, Paving and Sidewalk projects are completed, the status of those projects, as well as other projects, are updated weekly on our website. The infill tender continues, they are wrapping up the work on Glenn Dr. and Hallie Dr to complete this project for this year. The storm project on Glover Shore road is nearing completion, they still have to tie in the work at the Water St Intersection. The Active transportation trail is continuing on Greenwood Drive from McLead St. down to Water street.

Staff continues to review and assist the public with pending developments and building permits to be issued for this year. Staff have been busy again this month with a few planning related items brought before council.

12 building permits with a value of a little under \$2.6 M were issued for the month of October with a total year to date of 194 permits, for a value of \$44.57 M. We issued 4 permits for single family residential and issued 4 permits for Semi Detached. We have also issued 1 permit for Demo, 1 permit for industrial, as well as 2 for Commercial alterations or Fit ups.

Developers are stopping in and speaking to staff for assistance with their proposed projects for 2022. Citizens are also encouraged to continue to ask for assistance with their projects that they may still have planned for the remainder of 2022.”

Councillor Doiron stated that the work going on Central Street at Maple Avenue is one of the locations that had to be accessed for the water main. The work has been completed for this season and will continue in the spring toward Pope Road. Councillor Snow asked about the length of the project. Staff stated that the water main project is an ongoing project.

Economic Development – Chair, Councillor Brian McFeely

Report:

“I wish to present the departments monthly report, its again been a very busy month for the department servicing existing business inquiries, new investors looking at opportunities in Summerside and forging ahead with planning for 2023 economic development initiatives.

*The majority of the efforts this month has focused on scanning our business community through our **Business Retention and Expansion survey** – In the departments ongoing efforts to support local business, understand their issues and opportunities the department is gearing up to undertake its 3rd BR&E survey. This survey is critically important to our City to ensure we understand the challenges and opportunities of our business, to ensure we stay connected and seize on opportunities through this important survey and understand how e can assist in moving our*

economy forward in a strategic way. Our goal as always is to engage businesses and report on observations generalizable to the broader business community, while also allowing for the identification of potential expansion or retention opportunities, which staff can follow-up on business-by-business.

Labour demand and supply continue to take centre stage with the department. The office is working hard to understand, catalogue and sort through our business communities labour demands and find unique ways in which to connect candidates with these amazing opportunities. 2023 the office will be focusing much of its focus on creating collaborative relationships with supply networks to share and promote some amazing employment opportunities in Summerside. Summerside is certainly on a growth trajectory and with this growth Summerside, like other jurisdictions, Summerside is challenged in several areas to support this economic activity, with labour being one of dominate issues. Summerside strongly believes given its economic fundamentals and strong quality of life case, that attracting the needed labour force among other things is achievable.

In closing we certainly have some amazing projects, opportunities and advancements in growing our community and in the coming months we will look forward to sharing in detail some exciting times for Summerside.”

Councillor McFeely stated that there will be an announcement in the coming weeks regarding a project for the core block.

Police/Fire& Emergency – Chair, Councillor Barb Ramsay

Fire Report:

October 2022 Report

There were 39 calls paged out during the month:

- 9 - Medical First Responder Calls*
- 10 - Alarm Panel Calls*
 - 1 - Structure Fires*
 - 2 - Motor Vehicle Fires*
 - 1 - Electrical Fires*
 - 2 - Appliance Fires*
 - 1 – Flue Fire*
 - 1 - Carbon Monoxide Call*
 - 1 - Indoor Smell of Smoke*
 - 1 - Outdoor Fire Violation*
- 3 - Smoke Complaints*
- 1 - Mulch Fire*
- 1 - False Alarm*
- 2 - Cancelled Calls*
- 3 - Miscellaneous Calls*

Firefighters trained for a total of 290.5 hours in the following activities during the month.

Oct 01/22 - Pump Operators Course
Oct 01/22 - Truck Check
Oct 03/22 - RIT Discussion
Oct 10/22 - PEIFFA Live Fire Training
Oct 11/22 - OHS Building Inspection
Oct 17/22 - Aerial Ladder Training
Oct 17/22 - BA Training
Oct 17/22 - Study Revised SOG's
Oct 18/22 - OHS Meeting
Oct 24/22 - MFR Training
Oct 24/22 - Pump Training
Oct 22 - Fitness
Oct 24/22 - Hydrant Training
Oct 22-23/22 - Teach Level 2 PEIFS
Oct 25/22 - Remove Equipment from Engine 3
Oct 22-23/22 - Teach Level 2 PEIFS
Oct 29-23/22 - JAWS Practice
Oct 31/22 - Halloween Duty

Notes:

- Chief Enman and firefighters recently hosted an “Employer Appreciation Evening”. During the evening it was noted the importance of having local employers that are willing to let their employees leave during business hours and help residents and other businesses deal with emergency situations. Certificates of appreciation were passed out to all companies that employ our firefighters. Thank you to all.
- Once again, with Covid gone, our department hosted our annual “Lunch & Learn” program. Each day of Fire Prevention Week 12 students are picked up at lunch time from their school in a firetruck and taken to the firehall for an hour of fire prevention learning and good eats on the barbeque. This is a program initiated by Chief Enman 15 years ago and it is still as popular now as it was in 2007. Great Job Chief.
- Firefighters are well into the final stages of planning for our December 2 Santa Claus Parade. This is the first regular parade we have had since pre covid days, so we really look forward to seeing everyone then.

Police Report:

“Committee and Volunteer Work

Members continue to attend several regular meetings for the month including Crime Stoppers, Bridge meetings for people at risk, Victims of Family Violence Act Steering Committee, Canada Games Security meetings, National Amber Alert Working Group and EMO meeting at the Oval.

Training and Service Enhancements

Cst. Kennedy and Cst. Quinn attended two-weeks of Tactical Troop training in Nova Scotia with the RCMP. Cpl. Driscoll and Cpl. Corish were involved in a mock hostage taking/active shooter scenario at the Charlottetown Airport on the 19th. They were both part of the event as Crisis Negotiators.

Community Policing Activities

A meeting was held this month at the RCMP regarding SIRT (Serious Incident Response Team) operations on PEI. New Brunswick has now become part of the Nova Scotia SIRT. Members attended the Crime Stoppers Awards Dinner in Charlottetown as part of the Police Officer of The Year awards. The Deputy attended the Chamber Breakfast with the Premier. As we are all aware, Chief Poirier retired during the month. On behalf of the police service we would like to thank the city for the retirement recognition event at the CUP for Chief Poirier. It was nice to see a long-term employee recognized on his exit after 45 years.

Occurrence Statistics

The following is a list of some of the occurrence totals for three months for comparison.

<i>PROS Files</i>	Oct	Sept	August
<i>Calls for Service</i>	649	676	655
<i>Traffic Accidents</i>	33	28	27
<i>Reported Crimes of Assaults & Threats</i>	28	31	23
<i>Theft Reports</i>	44	42	43
<i>Impaired Driving Offences (Blow Over 80, Refusal, Etc.)</i>	11	9	11
<i>Highway Traffic Charges (Includes Speeding)</i>	106	51	67
<i>Break & Enter Reports (Business & Residential)</i>	11	10	9
<i>Drug Enforcement Charges (Does not include JFO charges)</i>	5	6	4

Community Services – Chair, Councillor Cory Snow

Report:

“October kicked off with ice-crews putting the ice-in the Island Petroleum Energy Centre following September’s events and in advance of the Summerside Western Capitals home opener. To that, after nearly

a month on the road the Caps took on the Fredericton Red Wings on October 8th in front of nearly 3,000 fans. The Caps took that one along with 3 more in the month of October going 4 and 0 on home ice in the month.

The Aquatics Centre at the Credit Union Place hosted Summerside Dolphins Swim Club's Regional swim meet on October 29th drawing numerous swimmers from across the western portion of Prince Edward Island. Public swimming lessons registration for the Fall Edition opened in late October and filled up almost instantaneously. Lessons are offered to a variety of skill levels from toddlers up to adults.

The Maritime Chess Festival took place inside the Veteran's Conventions Centre (VCC) at Credit Union Place (CUP) October 7th – 10th. With 50 chess players registered from all over the Maritimes, the festival featured the Maritime Chess Open – A six-round event with players competing in two games per day. Side tournaments included the Maritime Rapid Chess Championship on October 7th, the Maritime Amateur Chess Championship on October 8th and the Maritime Junior Chess Championship and Maritime Blitz Championship on October 9th.

The VCC in the month of October was busy with 58 rooms booked. The VCC combined forces with Explore Summerside to host a massive craft fair which was led by both LJM Events Craft & Vendors Market, as well as PEI Craft Trails, whose event was initially scheduled to be outside. However, was rained out. The craft fair filled the VCC and part of the CUP lobby. The building felt alive and full of excited patrons.

Active Living Summerside had no shortness of programs throughout the month of October offering a weekly walking program, Thanksgiving turkey bowling at the CUP, Halloween PD Day Camp, Pumpkin Carving Party, and their very first Summerside Haunted Dome! The Haunted Dome was a tremendous success as the Summerside Dome seen over 1,000 people part take in the spooky festivities throughout the daytime session and night-time sessions."

HR & Legal Affairs, Culture Summerside and Policy & Bylaw Review Committee

Human Resources and Legal Affairs Report:

- The Joint Occupational Health and Safety Committee as well as department sub-committees continue to meet on a regular basis
- The department provided support at various meetings this month
- A review of the City's Occupation Health and Safety program is ongoing
- Cindy Hierlihy was recently hired as the Steno/Receptionist in the Technical Services Department
- Staff training for WHMIS was held
- Advertisements are currently underway for a Steno/Receptionist in Technical Services, applications are being received for volunteer firefighters, and Credit Union Place is looking to hire lifeguards
- Staff attended Workers Compensation Board educational sessions
- The annual City Hall fire drill was held in mid October
- Congratulations to Deputy Police Chief Jason Blacquiere on his promotion

Culture Summerside Report:

Ghost Walk

- *Volunteer actors brought to life the history of Halloween and the darker side of Summerside and Island history in the annual Ghostwalk that took place on October 20th. Each of the 313 plus attendees experiences 10 vignettes, researched from historic sources, and written with all ages in mind. Guided tours of 30 plus people left every 10 minutes. Feedback has been very positive. The community was happy to return to the traditional walk format over the Ghost Walk stage shows that were offered during the early COVID days.*

A Symbol of Courage

- *A Symbol of Courage was presented at the Harbourfront Theatre on November 9th to mark the 100th anniversary of the Prince County Soldiers Monument. The evening was well attended with almost 400 at the theatre. Feedback has been positive. It was an honor to present this program to the community. A recorded version of the event will be available later this month.*

Christmas Program

- *Culture Summerside is fine tuning the details of its 2022 Christmas Program. Specifics on scope and breadth of the program will be released shortly.*

Museum Collections

- *Culture Summerside continues to focus on museum collections projects and regularly applies for project funding from the Community Museums Association of PEI. These projects support the ongoing work of cataloguing and managing museum artifacts, from our various sites and collections. We are currently in phase one of a collections organization project and we will seek funding later this month for further phases.*

Adjournment

Council members each spoke and thanked Council members who were not returning, Councillor Campbell, Councillor McFeely and Mayor Stewart for their dedication and commitment to the City of Summerside.

Mayor Stewart reflected on the issues and successes during his tenure as Mayor over 30 plus years. He wished the incoming Council all the best.

Motion It was moved and seconded;

That The meeting be adjourned.

Motion Carried

Basil L. Stewart
Mayor
Brian Hawrylak
HR Officer

Special Council Meeting Minutes

December 5, 2022

Present

Mayor Dan Kutcher
Deputy Mayor Cory Snow
Councillor Bruce MacDougall
Councillor Justin Doiron (via Zoom)
Councillor Barb Ramsay
Councillor Cory Snow
Councillor Barbara Gallant
Councillor Rick Morrison
Councillor Carrie Adams
Kristen Dunsford, Director of Financial Services
Gordon MacFarlane, CAO
Brian Hawrylak, HR Officer
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Land Acknowledgement

The meeting was called to order by Mayor Kutcher at 7:05pm

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

Mayor Kutcher acknowledged that we are gathering on land that is the traditional and unceded territory of the Abegweit First nation. Land acknowledgement is an important first step in the process of reconciliation and building a positive relationship with indigenous people across this planet, a planet that all share a responsibility to protect for future generations.

Mayor Kutcher thanked all those who made the swearing-in ceremony possible this evening.

Appointments

Pursuant to the Procedural Bylaw, Mayor Kutcher made several appointments:

Committee of the Whole represented by all Councillors

Deputy Mayor Cory Snow

Finance Committee: Councillor Bruce MacDougall (chair), Councillor Carrie Adams (vice chair),
Councillor Norma McColeman

Planning Board: Councillor Justin Doiron (chair), Deputy Mayor Cory Snow (vice chair), Councillor
Barb Ramsay

Council Representative Appointments

Arts, Culture & Diversity: Councillor Norma McColeman

Emergency Services: Councillor Barb Ramsay

Community Service & Tourism: Councillor Rick Morrison

Technical Services: Councillor Justin Doiron

Economic Development & Growth: Deputy Mayor Cory Snow

Finance: Councillor Bruce MacDougall

Municipal Services: Councillor Barbara Gallant

Governance, HR & Communications: Councillor Carrie Adams

Federation of PEI Municipalities: Dan Kutcher

Remarks

Councillor MacDougall stated that he looks forward to working with City Council and thanked residents of Ward 1 for putting their faith in him. He stated that this is his 33rd year on Council and thanked his family for the support.

Councillor Doiron was online via Zoom and thanked those who have supported him and said he looks forward to working with Council and there is more to accomplish.

Councillor Ramsay congratulated new Council members and stated that she looks forward to working with everyone. She thanked former Mayor Stewart and Councillors Campbell and McFeely for their work. She said she looks forward to continue to work for police and fire services and the residents.

Deputy Mayor Snow stated that he is looking forward to the next four years. He thanked his family for their support. He thanks his friend Harold Gallant for his support and the residents of Ward 4 and all of Summerside.

Councillor Gallant stated that she is honored to represent the residents of Ward 5 and the City of Summerside.

Councillor McColeman thanked all residents of Summerside and stated that she is excited with her new appointment and to work with the new Council. She also congratulated her fellow Council colleagues.

Councillor Morrison congratulated Council members and stated that he is looking forward to working with everyone and thanked the residents of Ward.

Councillor Adams thanked the residents of Ward 8 and her family for the support and staff and Council for their efforts and looks forward to working together again.

Mayor Kutcher thanked all that came out this evening and welcomed area MLAs. He encouraged new Council members Morrison and Gallant to bring their new perspective forward, he stated that former Mayors and Councillors have built a strong foundation for Summerside. He stated that he looks forward to future discussion and debate and is excited to what Council will do. He thanked his family for their support and those who volunteered their time and skills with his campaign. He stated that at the next Committee meeting, they will begin to operate under a new structure, as a committee of the whole. He stated that within the next 100 days a Mayor's Task Force Committee on attainable housing will be established. He stated that he is looking forward to getting started.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Dan Kutcher
Mayor

Brian Hawrylak
HR Officer