

Police, Fire & Emergency Planning Committee Meeting

Minutes

May 5, 2020

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay, Chair
Councillor Cory Snow
Councillor Greg Campbell, Co-Chair
Councillor Brian McFeely
Councillor Carrie Adams
Rob Philpott, Chief Administrative Officer
Kristen Dunsford, Acting Director of Financial Services
Dave Poirier, Chief of Police
Brian Hawrylak, HR Officer

***** this meeting was held with all participating via video conferencing**

Call to Order

The meeting was called to order at 5:05pm

Agenda was approved

Councillor Ramsay congratulated Deputy Police Chief Sinclair Walker on his 40 years of service to the Summerside Police Service.

Recommendation – unsightly premises 405 Chestnut Avenue

RECOMMENDATION: That the City of Summerside (CAO) allow an Inspector to enter upon the property situated at 405 Chestnut Avenue (PID # 307371) in the City of Summerside and have the property brought into compliance with the requirements of the **'City of Summerside Dangerous, Hazardous and Unsightly Premises Bylaw CS-11.**

SUPPORTING EXPLANATION:

Complaints were received at Summerside Police Services in the past several months from neighbours and council members concerning the property at 405 Chestnut Ave. still being unsightly. This police service has been unsuccessful in having the garbage/litter cleaned up. As per the above Bylaw, a letter was issued to the occupant of the home on April 25, 2020 advising the occupant to have the issue rectified within 7 days. In the above Bylaw, **“inspector” means the Director of Fire Services, Director of Police Services, Building Inspector, Director of Municipal Services, or their designates, who is to carry out the duties assigned by the Chief Administrative Officer pursuant to this bylaw.**

As per Section 6.4 of the City of Summerside Dangerous, Hazardous and Unsightly Premises Bylaw SS-18;

All property shall be kept clean and free of:
(a) objects or conditions that may create fire, health or accident hazards;
(b) litter;

ALTERNATIVES: Leave as is.

ADVANTAGES: To bring the property back up to standard as per the **‘City of Summerside Dangerous, Hazardous and Unsightly Premises Bylaw CS-18’**.

DISADVANTAGES: None foreseen

COST/FINANCIAL IMPACT: This cost (Estimate \$600 to \$700) to be initially borne by the city and invoiced to the occupant.

Chief Poirier stated that they have spoken to the owner a couple of months ago, but have not been able to contact her recently. A police officer visited the property on Sunday but it was determined that the property is not adequately cleaned up.

Councillor Snow expressed his concern for the number of hours spent dealing with unsightly properties and believes a by-law officer would be a valuable asset.

CAO Philpott stated that if Council is in support of this recommendation going forward, the resolution would come forward at the May 19 monthly meeting, he also stated that any other properties of concern should be brought forward to staff who will follow up on them.

The Committee recommends that the resolution on this matter be brought forward for Council consideration. Council had asked that the resolution be brought forward at the Special Council meeting on May 6 after seeking a legal opinion, otherwise, it will be on the monthly meeting agenda.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Technical Services Committee Meeting Minutes

May 5, 2020

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron, Chair
Councillor Barb Ramsay
Councillor Cory Snow, Co-Chair
Councillor Greg Campbell
Councillor Brian McFeely
Rob Philpott, Chief Administrative Officer
Kristen Dunsford, Director of Finance
Brian Hawrylak, HR Officer
Aaron MacDonald, Director of Technical Services

***** this meeting was held via video conferencing**

Call to Order

The meeting was called to order

Agenda was approved

Hillside and Hallie work

Councillor Adams inquired about the infill work that was done last year that was washed away from Hurricane Dorian and was wondering when the work would be completed.

CAO Philpott stated that this type of work is usually started around the May long weekend.

Aaron MacDonald stated that most projects have not started yet as companies have to have approved procedures to work with COVID 19 guidelines. He stated the contractor Curran and Briggs have looked at the project and expect it to start the end of May.

Crosswalks update

Staff have been looking at different innovations to deal with crosswalks around the city to make the areas safer.

Last year, flags were installed at numerous locations.

Staff have looked at installing a candlestick type in the middle of the road but have opted not to try that yet as it could pose issues for snow clearing.

Staff have looked at 3 dimensional sidewalks and suggested that it may be a good idea to look at a couple of intersections to try them. Painting would probably start around May 15, weather permitting

Councillor Ramsay suggested another set of flags on Granville Street at the Tim Horton's intersection.

Greg Gaudet stated that when the crosswalk inventory was done, it took into consideration traffic volumes and speed of the road and there is no data on crosswalk use.

Councillor Snow suggest the Maple/Central intersection would be a good location for flags, especially during the summer months.

CAO Philpott stated that staff will discuss the areas of concern and provide an update to Council. Councillor Doiron asked for the public to provide input as well through the City Facebook page.

IOS air handling unit

Councillor Snow has inquired about dealing with the air handling unit at the IOS building that has nearby neighbors has stated it is too noisy.

An option is looking at building an enclosure around the unit. Building a higher wall is another possibility. Staff will still have to do an evaluation to see if either option would work.

Councillor Snow stated that there is a budget for the IOS building. There is an issue with a generator at one end of the building and the air handling unit at the other end of the building. He stated that the new generator at the St. Eleanors Community Centre will have an enclosure and something similar should be done at the IOS building.

Committee provided direction to staff to bring back an option regarding the air exchanger and generator.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Economic Development Committee Meeting Minutes

May 5, 2020

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron, Co-Chair
Councillor Barb Ramsay
Councillor Cory Snow
Councillor Greg Campbell
Councillor Brian McFeely, Chair
Councillor Carrie Adams
Rob Philpott, Chief Administrative Officer
Kristen Dunsford, Acting Director of Financial Services
Mike Thususka, Director of Economic Development
Brian Hawrylak, HR Officer

***** this meeting was held via video conferencing**

Call to Order

The meeting was called to order

Agenda was approved

COVID-19 Task Force

Councillor McFeely provided an update to Council on the COVID-19 Task Force that included representatives from the Chamber of Commerce and Downtown Summerside. It is an initiative to support local businesses in recovery from COVID-19.

The group has focused on a few initiatives:

New Collaborative Web Portal – they will be launching a new shared Web Portal highlighting all the great business in Summerside that are providing products and services to the resident community. The web property will provide information on local business, their operations as they transition from post lockdown as well as exploring E-Commerce linkages to support business sales and service. The Web Portal will be free of charge to the Business Community and are targeting 3 weeks until the launch. And while the impetus of this tactic was driven from local stores not being open and having a consolidated location for people to seek information, the group has envisioned some long term and lasting legacy of this project

Community Services Committee Meeting Minutes

May 5, 2020

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman
Councillor Bruce MacDougall
Councillor Justin Doiron
Councillor Barb Ramsay
Councillor Cory Snow, Chair
Councillor Greg Campbell
Councillor Brian McFeely
Councillor Carrie Adams, Co-Chair
Rob Philpott, Chief Administrative Officer
Kristen Dunsford, Acting Director of Financial Services
JP DesRosier, Director of Community Services
Brian Hawrylak, HR Officer

***** this meeting was held via video conferencing**

Call to Order

The meeting was called to order

Agenda was approved

Councillor Snow congratulated Summerside Western Capitals Coach Billy MacGuigan on being named Canadian Junior A Coach of the Year.

Councillor Adams offered best wishes to Blair Creelman on a swift recovery.

Gateway Signage update

A tender has been drafted and will close on May 15 that will come to the Community Services Committee for approval. This tender is for the entry to the City near the Red Bridge.

Councillor McColeman mentioned the importance of signage in the downtown area.

Life House

This item was removed from the agenda

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried

Policy & Bylaw Review Committee Meeting Minutes

May 5, 2020

Present

Mayor Basil Stewart
Deputy Mayor Norma McColeman, Co-Chair
Councillor Bruce MacDougall
Councillor Justin Doiron, Co-Chair
Councillor Barb Ramsay
Councillor Cory Snow
Councillor Greg Campbell
Councillor Brian McFeely
Councillor Carrie Adams, Chair
Rob Philpott, Chief Administrative Officer
Kristen Dunsford, Acting Director of Financial Services
Brian Hawrylak, HR Officer

***** this meeting was held virtually via video conferencing**

Call to Order

The meeting was called to order

Agenda was approved

Eviction notices / short term rentals

Councillor McFeely stated that he heard from a resident who received an eviction notice from a tenant because the property owner wanted to turn the unit into a short-term rental.

CAO Philpott stated that if Council wanted to explore this further, staff would prepare a report for Council.

Some work has been started by Summerside Tourism through the Tourism Levy committee previously that will be re-visited.

Adjournment

Motion It was moved and seconded;
That The meeting be adjourned.
Motion Carried