

Committee Meetings Agenda

December 3, 2019

Call to Order 5pm

Technical Services

- 1) Pope Road update
- 2) CS-11 updates

Municipal Services

- 1) Recommendation – 94 Ottawa Street renovations tender

Police Services

- 1) Taxi Bylaw review
- 2) Winter parking ban

Community Services

- 1) Active Transportation Strategy

Financial Services

- 1) TOSH & Holland College 2020 cheque presentations to individual students

Committee of the Whole

- 1) As per Municipal Government Act Section 19.1 (b)
- 2) As per Municipal Government Act Section 19.1 (b)

Technical Services Committee Agenda

December 3, 2019

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Pope Road update
- 4) CS-11 updates
- 5) Adjournment

Municipal Services Committee Agenda

December 3, 2019

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Recommendation - 94 Ottawa Street renovations tender
- 4) Adjournment

Recommendation

Date: December 3, 2019

| |
|---|
| Department/Committee: Municipal Services |
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|--|
| Subject: 94 Ottawa Street Building Renovations Tender |
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SUPPORTING EXPLANATION: (purpose, background, report, etc.)

The City of Summerside Electric Utility main office building was assessed in 2017 for its building systems and general functionality to house operations staff for the Utility. The building was built in 1974 and is currently 35 years old. In 2018 the exterior of the building was renovated with new overhead doors, new exterior cladding and new windows where needed. In this assessment it was also identified of the state of the building interior systems for mechanical and electrical were required to be updated. During this time, it was also identified to create some new areas in the building to support training needs and additional office space for staff. See attached the tender recommendation from WSP Group and original building assessment.

ALTERNATIVES:

- Do not renovate – Current building continues to deteriorate.
- Build a new building – more costly than the retrofit and have already invested the exterior cladding renovations.
- Reduce Scope of renovations – (very few opportunities for reductions as renovations were reduced in scope from the onset of the design)

ADVANTAGES:

By renovating the main office building for utility operation, it will see the utility needs be met for the next 40 years. The heating system will be changed from Oil based to electricity based which will see a savings to operations of approximately \$20,000 per year.

DISADVANTAGES: The project is over budget by \$400,000. Original engineering estimate in 2016 was approximately \$1,000,000.

COST/FINANCIAL IMPACT:

| Account Name | Account # | Approved in Budget | Costs |
|--|--------------|---|---|
| 94 Ottawa Street Building Renovations | 18740-60-640 | \$1,068,750 (\$75,000 for engineering design already committed) with \$993,750 remaining | \$1,299,000 + \$194,850 HST (Electric Utility receives HST back) |

The project will be completed from January 2020 through to May of 2020 and will span two yearly budgets of the electric utility. It is recommended that the tender be awarded and that the increased costs be budgeted for in the budget year of 2020-2021 at a level of \$400,000. (\$305,250 overage plus contingencies at 7%.)

RECOMMENDATION:

Whereas a tender was issued for 94 Ottawa Street Building Renovations and the following submissions were received:

| Firm | Price (Excluding HST) | Project Length |
|-------------------------|------------------------------|-----------------------|
| WM&M (1993) Ltd. | \$1,299,000 | 19 weeks |
| MacLean's Construction | \$1,368,500 | 34 weeks |
| Wellington Construction | \$1,369,018 | 29 weeks |
| Strategic Construction | \$1,440,000 | 14 weeks |

Staff recommends awarding the contract for the 94 Ottawa Street Building Renovations to WM&M (1993) Ltd. for \$1,299,000 taxes excluded.

Police, Fire & Emergency Planning Committee Agenda

December 3, 2019

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- 3) Taxi Bylaw Review
- 4) Winter parking ban
- 5) Adjournment

Community Services Committee Agenda

December 3, 2019

- 1) Call to Order
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- 3) Active Transportation Strategy
- 4) Adjournment

Financial Services Committee Agenda

December 3, 2019

- 1) Call to Order
- 2) Approval of the Agenda
- 3) TOSH & Holland College 2020 cheque presentations to individual students
- 4) Adjournment

Committee of the Whole Agenda

December 3, 2019

- 1) Call to Order
- 2) Approval of the Agenda
- 3) As per Municipal Government Act Section 19.1 (b)
- 4) As per Municipal Government Act Section 19.1 (b)
- 5) Adjournment