City of Summerside
Prince Edward Island

Monthly Council Meeting Minutes

August 21, 2017

Present

Mayor Bill Martin
Deputy Mayor Norma McColeman
Councillor Frank Costa
Councillor Gordie Whitlock
Councillor Brent Gallant
Councillor Bruce MacDougall
Councillor Brian McFeely
Councillor Greg Campbell
Councillor Tyler Desroches
Bob Ashley, Chief Administrative Officer
Rob Philpott, Director of Financial Services
Brian Hawrylak, HR Officer
Lorri Laughlin, Director of Communications
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Conflict of Interest Declaration

The meeting was called to order by Mayor Martin at 6pm.

Motion It was moved and seconded;
That The Agenda be approved as circulated.
Motion Carried

Conflict of Interest Declaration – no conflicts were declared with any items on the agenda by any member of Council

Approval of the Minutes

Motion It was moved by Councillor MacDougall and seconded by Councillor Costa;

That The minutes of the Monthly Meeting dated July 17, 2017 and the minutes of the Special Council Meeting dated July 19, 2017 be approved as circulated.

Motion Carried

New Business

Mayor Martin congratulated the College of Piping Grade 4 Pipe Band for winning the world championship.

Councillor Whitlock congratulated Generation XX on their 20th anniversary this year, there will be a reception and open house this Friday.

Deputy Mayor McColeman Summerside Police Constables Patrick Daley and Joel Robichaud for medaling at the World Police and Fire Fighter Games.

Councillor Costa congratulated Team PEI who recently participated in the summer Canada Games in Winnipeg

Councillor DesRoches congratulated Dan McCarthy for his 8th place finish in his age group at the World Duathlon Championships

Mayor's Report

The Mayor had met with a couple of deputy minsters on issues important to the City and met with the Premier a week later.

The Mayor will be meeting with 9 Rotary Clubs in Toronto in September to speak with companies about expanding to Summerside.

The Mayor attended the announcement of the sale of the former library building and spoke at the annual Goldwing motorcycle rally and attended the Acadien Day celebration.

The Mayor stated that there are ongoing discussions on a science and discovery centre. He stated he is looking forward to the first meeting of the transit committee.

The Mayor stated that they continue to meet with potential developers and investors interested in Summerside.

Financial Services

Report:

Councillor Costa:

"Although the General Fund was in a deficit position as of the end of June, the Fund still is performing ahead of expectations to this point in the fiscal year. The primary reason for the deficit position is that funding received from the Province is lower than in prior fiscal years.

Specifically, the municipal support grant and equalization funding is lower than was originally budgeted by the City. This equates to $108,000 of the shortfall of $217,775. Nevertheless, we do expect that the City's financial results will "smooth out" over the rest of the year, as we are projecting a surplus of $74,000 in the General Fund by the end of the year.

Overall, the City's utilities finished the first half of the fiscal year in a positive position. This continues the trend from the first few months of 2017. Wind power production increased in June when compared to May, with 42.8% of our power in June coming from renewable wind energy. The peak electricity for the month was 18.1 megawatts (compared to 18 megawatts in May). Our power purchase costs rose by 3.9%.

As well, the water and sewer utilities continue to perform in line with expectations, with all categories within the utilities being within an acceptable range of their budgets.

The City has incurred $4.2 million in total capital expenditures, against a year-to-date budget of $4.3 million (primarily due to the CUP energy storage project) as of the end of June.

And, preparations are underway for the 2018 Budget consultations with residents. We have been pleased with the enhanced level of interest and engagement by residents over the last few years, and we look to more of the same this year. Further details on the engagement process will be announced shortly."

Resolution It was moved by Councillor Costa and seconded by Deputy Mayor McColeman;

Whereas the Electric and Water/Sewer Rates and Schedules Policy Manual defines the scope and application of policies and utility rates for the City,

And whereas there have been several operational and program changes which warranted a review of the Manual, and to ensure it is consistent with operational experience and requirements,

Be it resolved that Council authorizes the proposed amendments to the Manual which were presented to Committee of Council at its meeting on August 1st, 2017.

Resolution Carried

Economic Development

Report:

Councillor Gallant:
"August again has been a very robust month for our economy with many private and public sector projects moving ahead, exciting times for Summerside as we move our economy forward. Summerside is very competitively positioned in the Island Economy and investors are seeing the upside and positive climate in making investment, based largely on our sound economic business costs and opportunities. Summerside continues to rank high nationally in terms of competitive business costs and investment readiness and we are now starting to see those positive indicators through economic investment and activity that Summerside is on a great upswing path in development. As evidenced, we have been working with several commercial clients that will be making announcements on new investment in Summerside in the coming months, some very significant commercial real estate transactions are showing some very positive signs for new business in Summerside as well and further I understand that some very exciting and positive news is coming regarding new investment in our growing aerospace sector

Economic Development along with our Electric Utility are preparing to participate in the 2017 Conference of New England Governors and Eastern Canadian Premiers in Charlottetown later this month. The Conference is in its 41st year and is a gathering of the respective Governors and Premiers and over two hundred delegates. Summerside was also selected as the marque location for the energy tour portion of the conference and specifically our renewable and innovation initiatives. Currently Summerside is set to host over 100 delegates as part of the tour and I know both Economic Development and our Electric Team have pulled together an impressive agenda and program for the delegates as well as a strong exhibition display as part of the sponsorship we have invested in this important conference. Our goal is to both showcase our leading approach to integrating renewable energy on a utility scale and forge new networks for our local business to open business opportunities in the region.

Speaking of renewable Energy, the CUP Smart Storage project I am pleased to announce is both on time and budget and if anyone has taken a drive by the site lately you will notice quite an impressive transformation of the project."

Technical Services

Report:

Councillor MacDougall:

"The construction season continues to be a strong one this year. The major renovation at the College of Piping is coming along nicely, the site work and paving at the ADL expansion is near completion and work continues on the renovations to the second story of the existing building. The construction at Three Oaks is in full swing with a portion soon getting ready for the start of the school year. The renovation and expansion of the Community Connection facility on Strong St is coming along nicely and the new convent on upper Granville is also underway.

There is yet again another semidetached house starting on MacKenzie Dr. with 3 or 4 other houses getting closer to complete. There are another 5 or 6 houses is various stages of completion on St Clair St. The newest subdivision

on Gamble Ave. also has a new semidetached unit getting closer to complete. There really has been a boost in the residential housing this year, all over the City.

In regards to our own City projects: The Paving program is winding down and the Sidewalk program is continuing. Work on our infill program is completed on MacKenzie Dr. while work started this week on Westchester St and then out to McWilliams after that. For the water main replacement program, a number of streets have been completed with more to follow this Fall. Tenders closed for a few large road crossing culverts on Water St. West, South Dr. and Water St. details will be announced when we meet and get schedules from the low bidders.

We realize that there is a lot of construction happening in quite a few different areas of the City and we appreciate the travelling public as well as the local citizens patience, as we push to get all these areas completed.

Staff continues to review and assist the public with development and building permit information. Citizens are encouraged to stop in and speak to staff for assistance with their projects."

Resolution It was moved by Councillor MacDougall and seconded by Councillor Whitlock;

WHEREAS an application was received from Summerside Regional Development Corporation Ltd., for a portion of PID #68742 to amend the *City of Summerside Official Plan 1998 (Revised 2006)* (general land use plan) from Medium Density Residential land use to proposed High Density Residential land use;

AND WHEREAS in accordance with section 4.7 of the zoning bylaw, Council shall consider the following general criteria, as applicable:

- Conformity with all requirements of this Bylaw;
- Conformity with the Official Plan;
- Suitability of the site for the proposed development;
- Compatibility of the proposed development with surrounding land uses, including both existing and projected uses;
- Any comments from residents or other interested persons;
- Adequacy of existing water, sewer, road, storm water and electrical services, city parking, and parklands for accommodating the development, and any projected infrastructure requirements;
- Impacts from the development on pedestrian/vehicular access and safety, and on public safety generally;
- Compatibility of the development with environmental, scenic and heritage resources;
- Impacts on City finances and budgets;
- Other matters as specified in this Bylaw;
- Other matters as considered relevant.

Be It Resolved That official plan amendment OPA-103-2017, to amend the *City of Summerside Official Plan 1998 (Revised* 2006) be hereby formally adopted.

This does not bear the recommendation of the Technical Services Committee [Planning Board] meeting held on July 24, 2017.

Discussion:

Councillor MacDougall stated that he would be supporting the resolution as the city should take every opportunity to welcome development.

Councillor Whitlock stated that he will not be in support of the resolution. He stated that the proposed use is not compatible with the residence nearby. He stated that there is no real plan as to what would be going there. Once the zoning happens, it takes the decision on what goes there out of the City's hands. He stated that is unfair that when someone buys a house, the property next door can be re-zoned for another use. He stated that there are other places in the City that are zoned R4 that can be developed.

Councillor Gallant stated that to make this property as a higher density would not fit with the neighborhood especially with the absence of a plan with what is going there.

Councillor Costa stated this is a prime opportunity to bring people in the downtown core and technical services has addressed some concerns raised.

Councillor DesRoches stated that he spoke to residents in the area and without a plan of exactly of what would be going there, he cannot support the resolution.

Councillor McFeely stated if there was an application from a developer that gave more information on the size of the building, number of units etc, that defines a project, it would be difficult for him to support the resolution.

Councillor Campbell stated that it is a bit premature and would like to see a plan for the property.

Deputy Mayor McColeman stated that it is important to have Summerside open for business especially when the City is working hard to attract investors and new residents to the area and she will be voting in favor of the resolution.

Resolution defeated 5-3
(Councillors MacDougall, Costa and Deputy Mayor McColeman voted for with Councillors Whitlock, DesRoches, McFeely, Campbell and Gallant voted against)

Police/Fire& Emergency Planning

Police Report:

Councillor McColeman:
*"**Committee and Volunteer Work***
*Our Police Service members participate on many committees, some of which require some volunteer hours. These committees/groups apply themselves to family, social, educational, and security concerns. Volunteering with the Pathfinders/Girl Guides group, volunteer at school dance at Ecole Sur Mere**,** volunteering with local school bands, police office tours, & talks to groups to mention but a few.*

Training and Service Enhancements

Emergency Response Training

Other Noteworthy Events

Members have been vigilant in addressing complaints of speeding, stop sign violations, etc. on the following streets; Arcona, Gamble. Greenwood, Willow, St Clair, Walker, Norman, Central, Heather Moyse & Matheson with 132 tickets written in July. Will continue to monitor. Members assisting with parade & triathlon, bicycle safety talk at Boys & Girls Club, talk at 'Ecole-Sur-Mere', tour of SPS for local day care, assisting with traffic for biker rally, volunteer with the United Soccer Club.

Occurrence Statistics
A complete account of the month's occurrences will be made available to Councillors and the media upon request. The following is a list of some of the totals for April;

Traffic Accidents ***– 26***
Crimes Against Persons (Assaults, Threats, etc.) - ***18***
Crimes Against Property (Thefts, B & E's, Mischief, etc.) – ***67***
Impaired Driving Offences ***– 14***
Highway Traffic Act Tickets ***– 132*** *(Speeding, stop signs, hand held devices, etc.)*
Parking Tickets Issued – ***109 & 17*** *Warnings"*

Fire Report:

There were ***26*** *paged calls for the months of July; the breakdown is as follows:*

1 *- Structural Fire*
1 *- Electrical Fire*
2 *- MFR Calls (Medical First Responders)*
1 *- Appliance Fire*
6 *- Alarm Panel Calls*
2 *- Motor Vehicle Accidents*
7 *- Mulch Fire*
1 *- Smoke Complaint*
1 *- Accidental False Alarm*
4 *- Cancelled Calls*

There were 7 training opportunities for the month totaling 27.5 hours; the breakdown is as follows:

July 01/17 - Fireworks Show	***14 hrs***
July 04/17 - Ladder Truck Work	***1.5 hrs***
July 10/17 - Company Practice	***1.5 hrs***
July 11/17 - I Am Responding Presentation	***4 hrs***
July 17/17 - Engine 1 Inventory	***2 hrs***
July 17/17 - Assisting Miscouche FD with Fire Hydrants	***2.5 hrs***
July 24/17 - Pumper Work	***2 hrs***

- *26 paged calls represent the busiest month of 2017 with 25% of the calls being bonfire, rubbish, and mulch related.*

- *It is always important for our residents to adhere to the PEI Forest Fire Index, but even more so in these drier-than-normal conditions that we have been experiencing for the past couple of months.*

Resolution It was moved by Deputy Mayor McColeman and seconded by Councillor Costa;
Be it resolved that Five (5) parking spots be eliminated on the north side of Willow Avenue, in the vicinity of the driveway at 511 Willow Avenue

Discussion:

Councillor DesRoches stated that he would like to make an amendment to the resolution, that would see two (2) parking spaces to the east of the driveway on the north side of 511 Willow eliminated, and continue with no parking west to Greenwood Drive. Councillor McFeely stated that he would second the amendment.

Councillor Gallant stated that he would be more inclined to go with the original resolution and re-visit it in another year.

Councillor Whitlock stated that he does not have a problem with the amendment as it is a busy spot. He said he does have concerns that parking would move to Greenwood Drive. If the parking is restricted to Greenwood Drive he would like to see the parking lot adjacent to the turf field designated for accessible parking and coaches. He would like to look at the area across the street and make some parking in that area at the outdoor concert site.

Councillor MacDougall said he would like to monitor the traffic on Greenwood Drive if the amendment goes through.

Councillor McFeely stated that he will be supporting the amendment as he has seen children running between the turf and volleyball courts.

Councillor Campbell stated that he has been in that area quite a bit as his grand daughter plays soccer and grandson plays flag football and he does not see an issue.

Amendment carried (7-2)

Resolution
Moved by Councillor Whitlock and seconded by Councillor MacDougall
That Council give direction to staff to investigate the possibility changing the current parking lot adjacent to the turf field to accommodate people with disabilities as well as coaching staffs of the teams that play there, as well as the possibility of turning part of the field directly across the street the street into a parking area
Resolution carried (7-1)

Resolution Carried - Passed main motion as amended

Community Services

Report:

Councillor DesRoches:
"New rink boards and glass have been installed in the Eastlink Arena. The new boards are shorter in height to meet NHL regulation and creates a safer playing area. Ice was also installed in preparation for the tenacity hockey program. The ice was open for public rentals beginning August 19th.

The 2017 Ray Carter Cup Nation Championships are about to get underway on August 24th. The tournament will bring 10 teams with an average of 17 players & coaches per team. The Veterans' Convention Centre hosted the 2017 Provincial Powerlifting Championships. 43 athletes competed in the event, including 25 women.

The Green Space team continues to partner with other organizations to offer programs throughout the community including the SEAM program and the upcoming Great Trail event.

The Credit Union Place recently announced its 6th memory. Memories selected since March include scoring the first minor hockey goal, memorable concerts, celebrating with Heather Moyse, a newcomer event and being brave enough to take 3 young ones under 4 to the pool alone! Currently, 52 memories have been submitted with thousands of interactions with the stories on social media.

Community groups from the Summerside Boys & Girls Club Summer Camp, Youth Engagement Center Young Leaders Program, Cornwall Summer Camp, Charlottetown Kids Connection and Kids of Steel Triathlon group have been using Credit Union Place and surrounding facilities for their Summer youth programs. "

Councillor DesRoches Congratulated Noah Dobson who won a gold medal with the Under 18 Team Canada at the Ivan Hilinka Tournament in Slovakia.

HR/Legal Affairs/Heritage & Culture

HR Report:

Councillor McFeely:
"We currently have hiring competitions ongoing for a Part Time Dispatcher within our Police Services as well as a Power Plant Operator Summerside Electric.

The city would like to thank our summer students that were employed at Culture Summerside, the Technical Services Department, Municipal Services and within the Administration for their efforts and wish them best of luck in the upcoming school year.

The Joint Occupational Health and Safety Committee continue to meet on a regular monthly basis as well as department sub-committees

A staff family fun day was held yesterday at Shining Waters in Cavendish

The Department provided Council support this month at Committee & Council meetings"

Culture Summerside:

"The following report captures some highlights of Culture Summerside's activity from the mid July to the mid Aug time period.

Culture Summerside staff are currently in the reporting stages of summer events. A documented debrief concerning the 2017 delivery of the Summerside Lobster Carnival is a part of the reporting process.

The Summerside Lobster Carnival was delivered on July 13, 14th and 15th. Feedback has been positive. Attendance through the gate was tracked as 15,596. This would not include those attending the cardboard boat races, those touring the HMCS, viewing the parade or attending the Red Shores Raceway. 250 lobster suppers were served on site, and the midway operators had a positive experience taking in approximately double in three days what they had earned in 7 days during the last edition of the festival. Sales of Lobster Carnival merchandise well exceeded expectations and the raceway had a wager increase of about 18.1 percent over last year, for those same three days. Culture Summerside thanks all partners and City staff for their assistance. Special mention must go to Greg Gaudet and his team at municipal works and Maurice Gallant and his team at Community Services for their assistance. A more comprehensive report will follow.

Culture Summerside continues with programming centered on the 150th Anniversary of the Lefurgey and Wyatt Houses and partners with Wyatt Heritage Properties Inc. in the delivery of a Canada 150 project called My Canada: My Place.

Museum Tours are underway and summer students are doing an excellent job at sharing our community history.

Culture Summerside is pleased to have been awarded a Certificate of Excellence this season from Trip Advisor for consistently achieving great reviews on their website."

Governance, Policy and Strategy Committee

"Period Covered
The GPS Committee was launched in August 2015. This annual review covers the period from August 2016 to August 2017. By far, the bulk of GPS's capacity, month to month, has been directed towards the first two projects below, i.e. the Cosmetic Pesticides Bylaw, and the Community Support Policy.

Cosmetic Pesticides Bylaw
Development of this bylaw has spanned more than a year of ongoing research, public meetings, broad stakeholder engagement and monthly GPS attention. The issue triggered controversy and conflict, and GPS took time to work towards achieving a reasonable balance in the final version.

One goal was to create a document which progressed beyond simply following a cookie-cutter solution. The advancement achieved incorporates Integrated Pest Management (IPM) principles and practices, a system which includes external expert oversight from Atlantic Plant Health.

The bylaw was passed on time to meet Council's deadline of March 2017.

Community Support Policy
Council assigned this policy review as another major undertaking. It began as a simple request to review fees, discounts, in-kind contributions and giveaways of facility assets, arising from concern about apparent disparities between community groups.

Attention turned to Community Grants because discounted fees and giveaways were perceived to be as much of a financial grant as a cash contribution. With that, GPS began reviewing the Community Grants Policy. This sent GPS on a new, much more complicated direction, but in the end a new policy, the Community Support Policy, was created and adopted by Council earlier this year. The new policy incorporates explicit language regarding in-kind contributions, discounts and such.

Current work addresses facility fees more on a one-by-one strategic basis, mainly because a generic policy would inadequately address the various contributions, from ice time to ball field lighting, to meeting amenities.

This project has attracted wide attention around the Council table. As a result, GPS meetings were sometimes attended by 5 or 6 councillors. The interest to contribute input has been encouraging and helpful, but it did have the effect of slowing down the pace and productivity of GPS meetings. Consideration ought to be given to moving agenda items like this to Committee of Council, with full attendance of councillors being the default.

Burning Bylaw
GPS surveying comparative research on burning bylaws across the country and internationally. Although many municipalities have burning bylaws, many do not. GPS's conclusion on this matter, partly based on the very few complaints typically received annually, was to continue relying on the City's existing nuisance bylaw.

Collections Policy
Historically, the city's collections of utility accounts had experienced insufficient rigor in dealing with overdue accounts. Especially problematic were a number of large accounts with chronic lapses into long past due status. GPS reviewed both policies and procedures and revisions took a fair but firm approach. The revised Collections

Policy was adopted by Council. Over the past year, the frequency and amounts of past due accounts on the books have decreased by nearly 50%. Besides the policy changes, Council's solidarity of support on encouraging prompt payment by utility customers has been a decisive factor.

Long Grass
At the direction of Council GPS looked at the Dangerous, Hazardous & Unsightly Bylaw (DHUP) to see if swifter, surer action could be taken on long grass complaints. While the standard protocols and legal constraints continue to act as a brake against swift response, DHUP was amended to allow quick action on repeat offenses, either within one season or from one year to the next.

Corporate Sponsorship
GPS's early involvement with corporate sponsorship led to Council's approval to commission experts to assess the City's assets and their potential for corporate sponsorship. The file was moved to Community Services for implementation. Currently, Community Services is working with the Partnership Group to draft corporate sponsorship policy. Their plans include an outreach to local community groups to help them lift their own levels of sophistication with City sponsored workshops.

Councillor Liaisons
Councillors serving as liaisons to various community groups had asked for clarity concerning the function and responsibilities of the role. Different groups hold different perspectives on the duties respective liaisons. GPS is working on a communications piece to help liaisons and groups towards a common understanding.

Current and Upcoming Work
The Municipal Government Act (MGA) takes effect in fall of 2017. Council has assigned to GPS of comparing the MGA's legislated requirements for municipal bylaws with our own current inventory. We are also working on revisions of our committee bylaw such that they reflect our current modes of committees and their operations. A recent incident involving a water shut-off to an apartment building has resulted in GPS looking at the collections policy once again to see if there are practical steps to be taken to forewarn tenants of impending utility disconnections. The question of Councillor roles as liaisons to community groups is a current agenda item.

The GPS Parking Lot is reserved for suggestions for future work of the committee. A sampling of ideas include: the street naming policy; local procurement; communications policy; staffing bylaw.

Critical Self-Review
Last year's critical review suggested that GPS ought to be bringing interim work or earlier drafts of documents to Committee of Council. Waiting to present polished, seemingly complete documents may have had the effect of presuming a rubber stamp approval more so than an invitation for critique, suggestions, and further work. As well, GPS began sending meeting notes to all councillors, not just the meeting agendas.

This year's review should include an approach to addressing inherent or emerging weaknesses in the governance structure, not only GPS, but overall in the organization. The Transit Task Force, for example, points to an alternative vehicle to address emerging issues. Both the broader based GPS and the single-issue task force have strengths and weaknesses and no one is inherently superior to the other. It should be noted that sometimes packed attendance at GPS meetings had the occasional effect of making them unwieldly and slow-moving.

Establishing set meeting days and times has been an ongoing challenge for GPS. Several different variations have been tried in an attempt to accommodate the majority of participants.

Capacity is always an issue for sub-committees. GPS meetings have had occasion to be longish, either to accommodate an ambitious agenda of projects or that the complexity (or controversy!) of a particular subject matter has caused lots of back-and-forth debate, calls for more research and analysis, or changing strategic directions. Progress may speed up if more attention is given to fewer projects.

GPS and Council should step up efforts to refresh the membership of both councillors and citizens. Doing so widens the opportunity for political leadership, civic engagement and a source for new ideas."

Deputy Mayor McColeman had an inquiry from a resident on why the City does not use a Town Crier for special Events.

Municipal Services

Report:

Councillor Whitlock:
"Plant effluent for the month of July was within regulated requirements for the month. The plant treated 254,897 cubic meters (56,077,340 gallons) of raw sewage while producing 451 tons of Exceptional Quality fertilizer from its waste sludge processing, with 0 ton of waste going to the landfill and processed 143,695 gallons of primary sewage from the surrounding area.

The City's sewer collection efforts focused on service to 7 residents in distress and performed two sewer video for inspection.

The City's water utility efforts continued their focus on service to read all water meters, performed 13 shut off and turn-ons, tested and maintain chlorine levels for safe drinking water 12 times throughout the month with all systems operating normally. All water samples for the month were tested clear of all bacteria. Crews repaired two water main valves this month. Crews continued the assistance for the capital works contractors to isolate, test and commission system being added on to the system on Bayview Drive, Dixie Lee Restaurant developments and Cedar Street.

Topic of Interest: With the extended dry spell this Summer residents may be wondering how our water supply wells are performing. The City of Summerside water wells are monitored and trended over history for their perspective water levels inside the wells as they are used to supply healthy drinking water to the residents and visitors of the City in real time. With 11 wells throughout the City being monitored with the latest in instruments and technology staff are notified in advance of any issues that may arise. In reviewing the performance of the water wells supply capability, the current status is a big thumbs up.

The City's public works efforts completed repairs to the roadways with hot asphalt. The traffic line and crosswalk painting has continued its focus on finishing intersections (arrows) and centerlines within the City. Staff assisted in traffic controls needs and setups for the events that happened throughout the City this month with the Lobster Festival and Chautauqua events."

Electric Services

Report:

Councillor Campbell:

"Generation this month was 12,323 kilowatt-hours; this was for 5 training runs on July 13, 18, 24, 26 and 27 to assist with training new employees and verifying operation of engines after major overhauls consisting of 9.98 engine run hours. The plant generators had the opportunity to have a mechanic from the United Kingdom be on site for 2 weeks to assist staff in the major overhauls of engines #8, #1 and #5, all British built motors. Tender efforts on the conversion of heavy fuel to light fuel for fuel tanks was issued this month.

Wind power production decreased in July when compared to June with 30% of our power this month coming from renewable wind energy. The peak electricity for the month was 18.8 MW's. Our power purchase costs decreased by 1.8%.

Topic if Interest: Recently the City has been working with UPEI sustainable school of engineering to embark on a senior level project to create an interactive renewable energy booth for use in educating the public on renewable energy and in particular a solar, wind and battery micro grid system. It is expected to be built to fit into the back of an 8 foot truck bed and be constructed by 2018.

The City's Electric Utility had 5 new customers and 1 service upgrades this month. This month work progressed in replacing 50 cutouts throughout the City, completed the LED conversion on Central Street, Mackenzie Drive work continued and started LED conversions on Harvard Street. The utility experienced 7 customer outage events (out of 7000 customers) this month. Tendered work for the upgrade of the wiring along MacEwen Road started this month expecting to be completed by end of October.

The City sales in its heat for less now program had 1 new sale for July. The total units contracted for sales at 352 for July. The increased annual sales revenue from the program is estimated at $484,588."

Committee of the Whole

Motion	It was moved and seconded;
That	That we move into Committee of the Whole after a brief Recess.
Motion Carried	

Open Session Resumed

Report:

No Report

Adjournment

Motion	It was moved and seconded;
That	The meeting be adjourned.
Motion Carried	

Bill Martin
Mayor

Brian Hawrylak
HR Officer