Monthly Council Meeting Minutes

June 19, 2017

Present

Mayor Bill Martin
Deputy Mayor Norma McColeman
Councillor Frank Costa
Councillor Gordie Whitlock
Councillor Brent Gallant
Councillor Brian McFeely
Councillor Greg Campbell
Councillor Tyler Desroches
Bob Ashley, Chief Administrative Officer
Rob Philpott, Director of Financial Services
Brian Hawrylak, HR Officer
Lorri Laughlin, Director of Communications
Members of the Media
Members of the Public

Call to Order / Approval of Agenda / Conflict of Interest Declaration

The meeting was called to order by Mayor Martin

The presentation scheduled by the Acadian Games will be postponed to a later date.

Motion It was moved by Councillor Gallant and seconded by Councillor McFeely;
That The Agenda be approved as circulated.
Motion Carried

Conflict of Interest Declaration – no conflicts of interest were declared by any member of Council with any of the agenda items

Approval of the Minutes

Motion It was moved by Deputy Mayor McColeman and seconded by Councillor Gallant;
That The minutes of the Monthly Meeting dated May 15, 2017 be approved as circulated.
Motion Carried

New Business

[a] Accolades

Councillor McFeely congratulated Mike Smith on the publishing of a new Summerside bi-weekly publication as well as the organizers of the Bridgefest Event.

Deputy Mayor McColeman congratulated Councillor MacDougall on his recent election to the Federation of Canadian Municipalities Atlantic Regional Caucus.

Councillor DesRoches congratulated the Prince County Horsemen on a successful first night of racing. Councillor DesRoches stated that Fire Chief Peters is back home after a couple of health set backs.

[b] Presentations

Giselle Babineau-Jordan, Chair of the Board of La Belle-Alliance, made a presentation to Council. They work to enhance the French language and Acadian culture in the Summerside area.

The organization would like to collaborate with the City of Summerside on a number of initiatives listed below:

- Develop a vision and strategy to translate the City's web site and its content, as well as other City documents for public consumption;

- Add bilingual as a preferred skill when hiring front-line staff at City Hall and the Credit Union Place, as well as communications support staff;

- Invent methods to increase public visibility of French-speaking staff already employed by the City

The City of Summerside via SETS will support the Belle Alliance in their efforts to host sporting and cultural events in Summerside through bid support, sourcing of financial support and event resources as needed.

Both parties will collaborate to secure funding from Canadian Heritage and the Province for the implementation of this agreement.

Both parties will aim to promote the other's activities.

Both parties will meet once a year to review the previous year's collaboration efforts and progress achieved, to outline the upcoming year's collaboration efforts, and to identify improvements to the effective and mutual collaboration.

Council will discuss the collaboration at the July Committee of Council meeting.

La Belle Alliance is looking to have a ceremony on August 15 to highlight the signing of an agreement between the two groups.

Mayor's Report

Mayor Martin stated that the new city website will be launched this evening. Lorri Laughlin, Director of Communications provided a walk-through of the new website.

The City hosted the Atlantic Mayor's Congress in May.

The Mayor stated that water and sewer work has started at the former spa property. He stated that BBEMA was awarded funding for the revitalizing the old ice pond off Greenwood Drive.

The Mayor participated in the Legends Field ceremony and hosted the Governors General Leadership Conference for a meet and greet.

Financial Services

Report:

Councillor Costa:
"Finance Committee has been busy on several fronts as we approach the mid-point of the City's fiscal year.

The City's financial performance to date has been positive. General Fund results as of the end of April place the City ahead of expectations at this point in the fiscal year.

For the most part, all revenue and expenditure categories are either on- or close to budget. Some observations to note:

- *Economic Development was $58,000 ahead of pace in its revenues. This was due primarily to the receipt of unbudgeted funding from the Government of Canada's Invest in Canada – Community Initiative (ICCI) program for various projects within the department.*

- *Public Works received $40,000 in unbudgeted revenue in March, due to the sale of road salt to contractors, to service roads during the winter season.*

- *As of April 30th, building permit revenue is over the 2017 budget. On a year-to-date basis, this accounts for $40,000 of our overage. This revenue source is difficult to budget for, as it is dependent on developers/property owners and the timing of their projects.*

- *Wind energy sales are $144,000 greater than forecasted for the January to April period. The forecast is based on the generation experience in prior years.*

Overall, the City's utilities finished the period ended April 30th in a positive position. This continues the trend from the first quarter of 2017. The City's electricity requirements in April were lower than March (21 megawatts in April versus 24.6 megawatts in March). However, April's electric sales were $2.0 million as opposed to the $1.8 million in March. Power purchase costs in April were lower than forecasted (21 megawatts purchased compared to our forecast of 22.7 megawatts).

As well, the water and sewer utilities finished the first quarter in a positive position, with all categories within the utilities being within an acceptable range of their budgets.

A summary of capital costs to date is included. As of the end of April, the City has incurred $1.8 million in total capital expenditures, against a year-to-date budget of $1.6 million (primarily due to the CUP energy storage project) for the same time period.

Finally, the Committee is progressing in its efforts to develop a policy on financial reserves. This process has involved extensive research of similar policies and practices for other jurisdictions, and it is safe to say that based on this research, there is no "one size that fits all." Nevertheless, the Committee is expecting to have a draft policy ready for Council's consideration in the near future."

Economic Development

Report:

Councillor Gallant:
"Just a quick update on our CUP Smart Storage project. As you pass by the site you will notice the project is in full swing with construction beginning on the piles for solar installation, the crews have arrived and established their offices and materials will start to be arriving in the coming weeks where the public should start to see real transformation of the site.

Summerside Economic Development along with other departments and council participated in round table discussions with the Senate of Canada standing committee on Energy, the Environment and Natural resources to share best practices and the Summerside approach to assist with the Senate study on the effects of transitioning to a low carbon economy.

Summerside Economic Development hosted another delegation from Asia of young entrepreneurs looking at North American expansion. In partnership with Innovation PEI, Summerside welcomed 9 IT

companies in various market segments looking to establish a presence to service the North American market."

Councillor Gallant stated that although it is important to job prospect, it is also important to recognize local companies who are investing in the community.

Technical Services

Report:

Councillor Gallant:
"The 2017 construction season is in full swing. The major renovation at the College of Piping is taking shape, the ADL expansion of their main building is getting close to done to allow for the rest of the renovations to the existing building.

Some more semidetached and single-family housing is going up on MacKenzie Drive, also more semidetached and single-family housing is going up on St Clair Street. The newest subdivision that was completed on Gamble Ave. also has a new semidetached unit started. Seems that we have new housing starts in all areas of the City. This year we have had 7 new single family and 8 Semidetached (16 units) housing starts up until the end of May, so we are off to a busy start.

In regards to our own City projects: Paving is well underway, quite a few streets have already been paved. The sidewalk program is underway with a couple of locations already been done. The water main replacement program is currently working on a number of streets with more to come this summer.

Staff continues to review and assist the public with development and building permit information. Citizens are encouraged to stop in and speak to staff for assistance with their projects."

Resolution It was moved by Councillor Gallant and seconded by Councillor Whitlock;

Whereas Colin MacKinnon is requesting Council approval in accordance with Section 13 of the *Licensing Bylaw SS-05* to operate a mobile sales establishment at 650 Water Street East (Waugh's Quik-Mart), PID #667923.

And Whereas Section 13 of the *Licensing Bylaw* provides that Council shall allow or refuse an application based on the following considerations:

- safety;
- desirability;
- impact on established businesses in the City;
- public convenience; and
- such other considerations as it deems appropriate.

Be It Resolved that Council grant approval to Colin MacKinnon to operate a mobile sales establishment at Waugh's Quik-Mart - 650 Water Street East, PID #667923, subject to,

- Paying a license fee of $500 for a local business as per Licensing Bylaw SS-05 Regulations;
- Special events require written approval of the event organizer, submitted to the City three days in advance;
- Second location be approved by the Development officer, upon the applicant providing a letter of permission from the property owner of the second location;
- A food health permit is approved by the Province;
- Litter disposal containers are provided on- site;
- Hours of operation 11:00 am to 8:00 pm.

This bears the recommendation of the Technical Services Committee [Planning Board] Meeting of June 6, 2017.
Resolution Carried

Police/Fire& Emergency Planning

Councillor McColeman:

"Police Report:
Committee and Volunteer Work
*Our Police Service members participate on many committees, some of which require some volunteer hours. These committees/groups apply themselves to family, social, educational, and security concerns. Volunteering with the Pathfinders/Girl Guides group, volunteer at school dance at Ecole Sur Mere**,** volunteering with local school bands,*

Training and Service Enhancements
Two members attended to 'Negotiators' training in NFLD, Canadian Police Information Centre training, National DNA Data Bank training, ERT (Emergency Response Training).

Members attended the recent Crime Stoppers annual meeting. Very happy to say that Cst. Kennedy was the runner up for municipal police officer of the year. Makes it extra special as Cst Kennedy was only recently hired as a full time officer.

Other Noteworthy Events
Members attended a presentation on detecting counterfeit currency, law talks at TOSH, talk to Driver's Ed students, talk at a local daycare, members set up booth and attended at the 'Choose Summerside' event, tours of SPS, mental health walk with Notre Dame Place clients, Spring Gala for mental health at the CUP, MADD ceremony in O'Leary, ceremony at APA to remember two former cadets who have passed on.

Occurrence Statistics
A complete account of the month's occurrences will be made available to Councillors and the media upon request. The following is a list of some of the totals for May;

Traffic Accidents ***– 19***
Crimes Against Persons (Assaults, Threats, etc.) - ***28***
Crimes Against Property (Thefts, B & E's, Mischief, etc.) – ***108***
Impaired Driving Offences - ***6***
Parking Tickets Issued – ***122 & 19*** *Warnings"*

Fire Report:

"There were 10 paged calls for the months of May; the breakdown is as follows:

1 - Electrical Fire
1 - Structural Fire
1 - Smoke Complaint
2 - Cancelled Calls
1 - Motor Vehicle Fire
1 - Carbon Monoxide Call
1 - Grass Fire
2 - Miscellaneous Calls

There were 9 training opportunities for the month totalling 33 hours; the breakdown is as follows:

May 01/17 - Pump Work	*2 hrs*
May 08/17 - Ladder Work	*2*
May 08/17 - Fire School	*5.5*
May 13/17 - Pump Operator Training	*10*
May 15/17 - Fire Pre-Planning (Buildings)	*2*
May 15/17 - Cribbing/Air Bags	*2*
May 17/17 - Fire School Heat Tank	*5*
May 24/17 - Ladder Work	*2.5*
May 29/17 - Rescue (Inventory)	*2*

Recently 40 members of our department spent two evenings at the PEI Fire School training in the LIVE FIRE SIMULATOR.
The use of the simulator allowed our membership to get real time hands on experience with live fire scenarios and gave them a better understanding of how fire develops and grows.

Fighting fires inside buildings is a low frequency/high hazard activity for our members. Effective training like this helps develop the knowledge to make appropriate strategic and tactical decisions as well as proficiency in the skills necessary to mitigate or reduce hazards and provide a safer operating environment for our members."

Community Services

Report:

Councillor DesRoches:
"Vector has signed on as a community sponsor of Credit Union Place for another 5 years. The partnership includes the on-going naming rights to the ice surfacing machines for Eastlink Arena and the Ice Pad at Credit Union Place. The machines will continue to be sponsored by Vector for the term of the contract. Both are currently decaled to reflect the partnership.

Swim Lessons for École-Sur-Mer (Mondays), École Evangeline (Thursday & Fridays) and Home Taught (Tuesdays) started the beginning of May with just over 200 children registered.

The SETS Mobile application is now available for download in both apple and android app stores by searching "Sport Summerside". The app will allow sport tourism visitors to experience Summerside on a discount, and allow public to view upcoming events and be part of the event with the Event Photo section. So please take a few minutes and check out the mobile application.

The Veterans' convention centre was very steady with ADL events, Senate of Canada, a large event with the PEI Nurses Union, as well as Catholic Women's League convention, Canadian Mental Health Association Gala, PEI Powerlifting event, the Summerside Bridge tournament event, Prince County Horsemen's AGM and the Canadian Council for People with disabilities.

Parkside School spent a morning at Friendship Rotary Park with the Green Space team planting trees and learning about the plants that naturally grow in the park as well as the different birds that live there.
The Lanes is offering a new summer program - "Kids Bowl Free". This program is available to all children 15 and under. The Lanes is also working towards implementing healthy food/treat options within The Lanes!"

HR/Legal Affairs/Culture Summerside/ GPS Committee

Councillor McFeely:

HR Report:

- Christine Gallant has been hired as a full time dispatcher with the police department, Trevor Baker and Randy McWilliam have been hired as power plant operators
- The Department provided Council support this month at Committee & Council meetings
- The Joint Occupational Health and Safety Committee continue to meet on a regular monthly basis as well as department sub-committees
- This past Thursday, during national public service week, the city held its annual long service awards recognizing employees who have received milestone employment anniversary dates with the City; with 40 years of service, Barb McNeill, with 35 years, Cpl. Dave Buell, with 25 years, Cst Milo Murray, Sgt. Ron McLean and Cpl. Wade Ryder, with 20 years of service Thayne Jenkins, with 15 years of service Connie Perry, Dale Martin, Cst Dennis Sherren, Roger Ahern and Paul Gallant, and with 10 years of service Cathy Arsenault, Karen Evans and Gordon MacFarlane.
- Recent retirees were also recognized including; Fred Gallant, Brian Conrad, David Holt, Sgt. Barry Arsenault, Larry Blacquiere, Allan McNeill, and Cst. Mike Rioux

Culture Summerside

"Culture Summerside is a beehive of activity. The 150 Anniversary Celebration Exhibit marking the century and a half the Lefurgey and Wyatt Houses have been a prominent part of the community streetscape was launched on International Museums Day, May 18, and will run through until the end of September.

The TOSH Grad Art Exhibit opened in MacNaught on June 6th and ran until June 17th. This is the tenth year of the partnership between Culture Summerside and TOSH in presenting the show.

Seven summer students, as of June 12th have begun their training as museum and archival interpretative guides, and front-line workers. The weeks of employment funding received through the various student granting agencies is longer this season, thus allowing Culture Summerside to be well prepared for the tourism season. A number of visitors have already toured the Wyatt Historic House.

The Olde Fashioned Carnival is happening on Friday, June 23rd from 4 pm to 7 pm. The carnival has become an important community celebration which many families look forward to, so the hope is for a beautiful summer day of weather and community spirit. Last year's turnout was 2600.

The Lobster Carnival Program is set and now it is all about marketing, finalizing, implementing, and reaching out to community for volunteers, parade entries, and building of excitement for Summerside's primary festival since 1956.

The Arts in Motion - Chautauqua Festival, which Culture Summerside is working to build as a cultural attraction for locals as well as visitors, is happening from July 24 to 29th. The first three days will consist

of artist, artisan, and musical demonstrations and performances on downtown Water Street between 11: 30 am and 1:30 pm providing the public the opportunity to interact with the arts community. The final three days will consist of an entertainment program in the Chautauqua Tent, which this year will be housed on the grounds of Wyatt Heritage Properties. The Diversity City Festival will take over the site on July 30th.

Culture Summerside is committed to the 2012 Summerside Municipal Cultural Plan and is currently working on a number of the recommendations outlined for short and long term attention."

GPS

"Community Support Policy
Now that the Community Support Policy has been adopted by Council, GPS will be surveying the list of recipients to see which ones ought to be administered separately. For example, contributions to organizations such as the Prince County Hospital or the Inspire Learning Centre involve multi-year, lump sum commitments which don't fit neatly under the support policy or its procedures.

GPS will return to Committee of Council with a recommendation to adopt a separate procedure for these types of organizations.

GPS is proceeding with the assumption that total financial commitment for all groups as set in the budget, will not change.

In-Kind Support, Including Facility Fee Waivers and Discounts
GPS has directed that a list of inkind support and facility fee waivers and discounts be brought to the next meeting. The sheer diversity—everything from free ballfield lighting to discounted convention room rentals-- did not lend itself to a one-size-fits-all policy approach. Instead, each contribution, in turn, will need to be reviewed in terms of its ongoing viability.

Councillor Liaisons
This item, along with a recommendation from GPS is covered in a separate report.

Committee Bylaw
The present committee bylaw inadequately reflects actual governance as it is now stands. Staff are working on amendments to correct this and GPS will review them at its June 27th meeting.

Recess
Per the GPS Terms of Reference, the committee will be taking a recess in July. Meetings will resume in August.

Appointment of GPS Chair, Vice-Chair and Citizen Representatives
The GPS Terms of Reference call for appointment of these members every year. Councillors who have not yet had the opportunity to lead or co-lead the group should give this consideration. Please speak to the Mayor if you have an interest. Note that all appointments are approved by Council."

Municipal Services

Report:

Councillor Whitlock:
"Plant effluent for the month of May was within regulated requirements for the month. The plant treated 310,218 cubic meters (68,247,960 gallons) of raw sewage while producing 470 tons of Exceptional Quality fertilizer from its waste sludge processing, with 20 ton of waste going to the landfill and processed 116,691 gallons of primary sewage from the surrounding area.

The City's sewer collection efforts focused on service to 10 residents in distress, performed four sewer videos for inspection. Four sewer services were replaced this month due to roots and collapsed piping. The biosolids fertilizer continues to be loaded into Agromart vehicles for land application this month, it is expected all material will be emptied out of the warehouse by the end of June.

The City's water utility efforts continued their focus on service to read all water meters, performed 18 shut off and turn-ons, tested and maintain chlorine levels for safe drinking water 15 times throughout the month with all systems operating normally. All drinking water tests conducted were clear of all bacteria. Now that the capital works projects are fully underway the month of May was busy for staff assisting efforts of contractors to connect, isolate, and test the capital improvements on the system.

The City's public works efforts have turned away from right of way repairs and now focus on repairing the potholes and curbing of the city streets. The traffic line and crosswalk painting has begun in earnest and the heavy traffic areas and high profile crosswalk areas take priority for painting with the remainder of the painting continue until late November.

Topic of Interest: The traffic line and crosswalk painting in the city takes our painting crews the full season from May to November to paint the multitude of crosswalks, turning lanes, stop bars, arrows, center lines and shoulder lines. The environmental regulations no longer allows the use of oil based paints and now must use water based paints which do not hold up as well form wear and tear. The Department asks for the publics patience in the appearance of freshly painted lines in the roadways, the crews are out working getting them done in an orderly fashion."

Councillor McFeely stated that the maintenance on the boardwalk may require a significant investment and it is something that Council should keep in mind in advance on next year's budget.

Councillor Whitlock stated that the radio-controlled park at the wind mills is up and running and it is being well used. He stated that youth from Generation XX will be assisting at the Olde Fashion Carnival.

Electric Services

Report:

Councillor Campbell:

"Generation this month was 10,778 kilowatt-hours; this was for 1 run on May 31 consisting of 8.3 engine run hours. The generation run was for testing of engines. The exhaust stack repair to #8 generator was completed in May along with the asbestos removal on the piping in preparation for the heating system replacement.

Wind power production was a low in May when compared to April with 26.3% of our power this month coming from renewable wind energy. The peak electricity for the month was 18.2 MW's. Our power purchase costs rose by 5.9% mainly due to higher imports and less wind power available.

The City's Electric Utility had 6 new customers and 2 service upgrades this month. This month work progressed in servicing new developments and renovations at college of piping, the provincial courthouse, the Nissan dealership, Dixie Lee restaurant, and miscellaneous residential requests. Utility Line work consisted of pole removals on Argyle Street, and Schurman Park lighting. The utility experienced *six customer outage events (out of 7000 customers) this month averaging less than one hour in duration. The month of May saw the delivery of our newest utility hot line truck, worth $385,000.*

The sales in the Heat for Less Now Program grew with 5 new sales for May. The total units contracted for sales increased to 349 for May. The customer kwh equivalency (unchanged from March) is 10,035,577 annual kwh with increased annual sales revenue from program is estimated at $481,708.

Topic if Interest: The Electric utility's line trucks are the work horse of the utility enabling our power line technicians to become much like a bird on a wire protecting them from the electricity infrastructure they work every day and enables the utility to do work without power interruptions."

Councillor Gallant stated that Councillor MacDougall has been in contact with Minister Biggar in regards to lighting to Slemon Park and her department will look into it and get back to the City.

Committee of the Whole

Motion	It was moved and seconded;
That	That we move into Committee of the Whole after a brief Recess.
Motion Carried	

Open Session Resumed

Report: no report

Adjournment

Motion	It was moved and seconded;
That	The meeting be adjourned.
Motion Carried	

Bill Martin
Mayor

Brian Hawrylak
HR Officer